



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	MUTHURANGAM GOVERNMENT ARTS COLLEGE (AUTONOMOUS)
Name of the head of the Institution	Dr. R. Sugirtharani Julina
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04182262068
Mobile no.	9791324757
Registered Email	mgaciqac@gmail.com
Alternate Email	mgacv1r@yahoo.co.in
Address	Muthurangam Government Arts College (Autonomous), Otteri,
City/Town	Vellore
State/UT	Tamil Nadu
Pincode	632002

2. Institutional Status																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	27-Jan-2005																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr. R. Rajendiran																														
Phone no/Alternate Phone no.	04162262068																														
Mobile no.	9994690936																														
Registered Email	mgaciqac@gmail.com																														
Alternate Email	mgacvlr@yahoo.co.in																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.mgacvlr.edu.in/NAAC/201718/mgac_agar_201718.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mgacvlr.edu.in/NAAC/201819/MGAC_CAL_201819.pdf																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Three Star</td> <td>70</td> <td>2002</td> <td>15-May-2002</td> <td>14-May-2007</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.39</td> <td>2009</td> <td>31-Dec-2009</td> <td>30-Dec-2014</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.75</td> <td>2016</td> <td>25-May-2016</td> <td>24-May-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	Three Star	70	2002	15-May-2002	14-May-2007	2	B	2.39	2009	31-Dec-2009	30-Dec-2014	3	B	2.75	2016	25-May-2016	24-May-2021
Cycle	Grade	CGPA	Year of Accrediation	Validity																											
				Period From	Period To																										
1	Three Star	70	2002	15-May-2002	14-May-2007																										
2	B	2.39	2009	31-Dec-2009	30-Dec-2014																										
3	B	2.75	2016	25-May-2016	24-May-2021																										
6. Date of Establishment of IQAC	25-Mar-2009																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Remedial Coaching Classes for Final Year Students	18-Feb-2019 15	1100
One Day Training Programme to Enhance the Teaching Skills for the Junior Faculty members	27-Jun-2018 1	29
Developing the Computer Skill for the Office Staff	11-Jul-2018 1	15
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NA	NIL	2019 0	0
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Google forms were introduced to get the online feedback from the students.

2. One day training programme was conducted successfully to enhance the teaching skills for the junior faculty members.

3. M.Sc. Food and Nutrition, new course was introduced successfully as planned.

4. Department wise open forum with stakeholders in the beginning and the end of the academic year were introduced effectively.

5. Effective way to enhance the computer skill for the office staff was done successfully.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
AQAR report for the previous academic year	Submitted successfully
Internal Audit	Done
NIRF report	Submitted successfully
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	28-Mar-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

29-Mar-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
Nil	NIL	NIL	Nil
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	ENGLISH	18/06/2018	Writing Skills-Professional 17U5ENSB	18/06/2018
BA	ENGLISH	18/06/2018	Professional Communication 17U6ENSB	18/06/2018
BA	TAMIL	18/06/2018	Payanpattu Tamil 17U3TASB	18/06/2018
BA	TAMIL	18/06/2018	Padipuiyakkam Mozhipeyarpum 17U4TASB	18/06/2018
BA	TAMIL	18/06/2018	Kalvettiyal 17U5TASB	18/06/2018
BA	TAMIL	18/06/2018	Thagaval Thodarbiyal 17U6TASB	18/06/2018
BA	TAMIL	18/06/2018	Tamil Mozhi Arimugam 17U3TANM	18/06/2018
BA	TAMIL	18/06/2018	Tamil Panpadu Arimugam 17U4TANM	18/06/2018
BA	ENGLISH	18/06/2018	Skill for Employment 17U3ENSB	18/06/2018
BA	ENGLISH	18/06/2018	Functional English 17U4ENSB	18/06/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Nutrition, Food Service Management and Dietetics	25/07/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BA	TAMIL	18/06/2018
BA	ENGLISH	18/06/2018
BA	HISTORY	18/06/2018
BA	ECONOMICS	18/06/2018
BSc	MATHEMATICS	18/06/2018
BSc	PHYSICS	18/06/2018
BSc	CHEMISTRY	18/06/2018
BSc	COMPUTER SCIENCE	18/06/2018
BSc	ZOOLOGY	18/06/2018
BCom	COMMERCE	18/06/2018
BBA	BUSINESS ADMINISTRATION	18/06/2018
BSc	NUTRITION, FOOD SERVICE MANAGEMENT AND DIETETICS	18/06/2018
MA	TAMIL	18/06/2018
MA	ENGLISH	18/06/2018
MA	HISTORY	18/06/2018
MA	ECONOMICS	18/06/2018
MSc	MATHEMATICS	18/06/2018
MSc	PHYSICS	18/06/2018
MSc	CHEMISTRY	18/06/2018
MSc	COMPUTER SCIENCE	18/06/2018
MSc	ZOOLOGY	18/06/2018
MCom	COMMERCE	18/06/2018
MBA	BUSINESS ADMINISTRATION	18/06/2018
MSc	NUTRITION, FOOD SERVICE MANAGEMENT AND DIETETICS	25/07/2018
MPhil	TAMIL	18/06/2018
MPhil	ENGLISH	18/06/2018
MPhil	HISTORY	18/06/2018
MPhil	ECONOMICS	18/06/2018
MPhil	MATHEMATICS	18/06/2018
MPhil	PHYSICS	18/06/2018
MPhil	CHEMISTRY	18/06/2018
MPhil	COMPUTER SCIENCE	18/06/2018
MPhil	COMMERCE	18/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
CLP	18/06/2018	1080
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	BUSINESS ADMINISTRATION	40
MBA	BUSINESS ADMINISTRATION	27
MSc	COMPUTER SCIENCE	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback form/formats are designed for the stakeholders. This includes faculty feedback, alumina feedback, student feedback, course exit survey, etc. Faculty feedback from the students for the respective course is taken twice in a semester on various teaching/learning aspects and it is analyzed by the HODs and corrective measures if any are informed to the respective faculties for further improvements. Course exit feedback and program exit feedbacks are taken to analyze the understanding capability of the students. Feedback about the infrastructural facilities is taken from the final year students at the end of the program for improving the lab facilities, if any. The feedback so obtained is analyzed for further improvement. Feedbacks from the parents are taken by interacting with them during Parent Teacher Meet. Feedback is taken from alumni for suggestions or improvements in the curriculum. Feedback from faculties is also taken for their suggestions in syllabus revision. We have also installed a suggestion box which is accessible to all the stake holders so that they can give their feedback/ suggestions for improvements, if any. We have a system of taking feedback from students on infrastructure and also subject wise teachers. The alumni feedback and exit feedbacks are taken from all students. From these forms we are able to make out whether the proper teaching learning process is in place. Also, this process enables the institute to improve in the areas where ever necessary. The feedback is taken from students in order to analyze and implement as per their needs. Also, feedback is taken from experts and external examiners on quality of our students. Based on the faculty feedback the probationers and regular faculty are counseled for the lacunae. Based on the above feedbacks and suggestions received we take corrective actions to complete the loop.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	NUTRITION	55	6662	52

BSc	ZOOLOGY	60	6662	48
BSc	COMPUTER SCIENCE	70	6662	62
BSc	CHEMISTRY	150	6662	147
BSc	PHYSICS	104	6662	104
BSc	MATHEMATICS	158	6662	147
BA	ECONOMICS	100	6662	96
BA	HISTORY	80	6662	80
BA	ENGLISH	96	6662	96
BA	TAMIL	48	6662	48
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	2954	419	12	10	143

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
143	70	3	3	3	70

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

This system has been introduced to establish a better and effective student-teacher relationship and guide the students in subject matters. All teachers work as mentors to the students allotted to them. Students will have to go and meet their mentor at least once in a month for guidance. Faculty mentors play a crucial role in mentoring graduates. Students and their mentors share responsibility for ensuring productive and rewarding mentoring relationships. Both parties have a role to play in the success of mentoring. For graduate students, a mentor is someone who serves as a guide throughout their institutional training. They provide both professional and personal advice in transitioning, and out of, graduate school. They give constructive feedback on writing, teaching and other elements of career design. They can serve to help students balance professional goals with their personal lives or give emotional encouragement during challenging times and providing a reliable and comprehensive support system to motivate students to excel in both academic and non-academic fields and to make the most of their life at the Institute. It is necessary for a mentor to empathize with the wide variety of situations his mentees could face and be humble enough not to impose their own opinions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3503	143	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
143	143	Nil	Nil	68

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.M.DEEPA	Assistant Professor	INSA VISITING FELLOWSHIP
2019	Dr.P.VIMALA	Assistant Professor	SOUTH INDIAN ACHIEVER

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	U27	VI/2019	10/05/2019	12/06/2019
BSc	U33	VI/2019	10/05/2019	12/06/2019
BSc	U18	VI/2019	10/05/2019	12/06/2019
BSc	U17	VI/2019	10/05/2019	12/06/2019
BSc	U26	VI/2019	10/05/2019	12/06/2019
BSc	U25	VI/2019	10/05/2019	12/06/2019
BA	U03	VI/2019	10/05/2019	12/06/2019
BA	U06	VI/2019	10/05/2019	12/06/2019
BA	U04	VI/2019	10/05/2019	12/06/2019
BA	U07	VI/2019	10/05/2019	12/06/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
13	3503	0.003

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mgacvlr.edu.in/NAAC/201819/2.6.1_PO_2018.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
U07	BA	TAMIL	31	26	84
U04	BA	ENGLISH	68	50	74
U06	BA	HISTORY	61	34	56
U03	BA	ECONOMCS	61	32	52
U25	BSc	MATHS	134	71	53
U26	BSc	PHYSICS	83	67	81
U17	BSc	CHEMISTRY	125	76	60
U18	BSc	COMP. SCI	60	32	53
U33	BSc	ZOOLOGY	40	36	90
U27	BSc	NUTRITION	47	34	72

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.mgacvlr.edu.in/NAAC/201819/SSSA_201819.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	NIL	NIL	Nil	NIL

No file uploaded.

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

[View File](#)

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

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No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NILNIL
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Chemistry	4
Tamil	3
English	4
Commerce	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	NIL	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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No Data Entered/Not Applicable !!!

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0

No file uploaded.

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
185404376	142470205

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LSEASE	Partially	BASIC	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	54105	3920437	1004	304870	55109	4225307
Reference Books	1200	100000	Nil	Nil	1200	100000
e-Books	Nil	Nil	80409	Nil	80409	Nil
Journals	116	178122	8	14160	124	192282
e-Journals	Nil	Nil	3828	5900	3828	5900

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	149	3	2	0	0	2	12	50	0
Added	50	0	0	0	0	0	0	0	0
Total	199	3	2	0	0	2	12	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2000000	2000000	600000	600000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory: Record of maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments. Maintenance of laboratories is as follows:- The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. Library: - Muthurangam Govt Arts college Library is a unique academic library and it has well-stocked unique titles covering all domains of knowledge. Our collection strengths include Tamil, English, History, Economics, Maths, Physics, Chemistry, Computer Science, Zoology, Commerce, Nutrition, and Business Administration. The Library also holds special materials like Britannica Encyclopedia, General studies for competitive exams, political maps and other publications of general studies. The Library provides access to faculty members, administrative staff, students, Guest faculties and outside research scholars from Thiruvalluvar University. The Library subscribes journals and magazines include national and international print versions. The Library has separate section for magazine and journals. The Library is now using token card system for library housekeeping function. The library has digital library 10 computers with BSNL broadband internet connectivity. Sports: - Regarding the maintenance of sports equipment the college sports in charge is deputed. Computers: - Computer laboratory established to enrich the students. Software is used for maintaining faculty and students details. Each Department having appropriate computer for their requirements. Open access journals facilities are available. Classrooms: - The College has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. Administrative officers will take in charge for student's academic requirements. Additionally:- Department wise annual stock verification is done by concerned Head of the Department. Regular maintenance of Computer Laboratory equipment's is done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty in charge. Regular cleaning of water tanks and proper garbage disposal is done by Institute concern Employees. College campus maintenance is monitored through regular inspection.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STATE GOVERNMENT SCHEME	2473	3891936

Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	Nil	0
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	AGS	45	10	6	8
2019	TNPSC	195	15	3	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
AGS	Nil	Nil	AGS	10	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	19	BSC	NUTRITION	MGAC ,CMC	MSC
2019	13	BSC	ZOOLOGY	MGAC ,CMC	MSC
2019	6	BSC	COMPUTER SCIENCE	MGAC	MSC

2019	11	BSC	CHEMISTRY	MGAC, VIT	MSC
2019	12	BSC	PHYSICS	MGAC, VIT, V OORHEES	MSC, B. ED
2019	11	BSC	MATHS	MGAC	MSC
2019	12	BA	ECONOMICS	MGAC	MA
2019	10	BA	HISTORY	MAGC	MA
2019	10	BA	ENGLISH	MGAC	MA
2019	12	BA	TAMIL	MGAC	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
SET	2
Any Other	12
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTER COLLEGE COMPETITION	COLLEGE	200
WOMEN CELL	COLLEGE	80
YRC	COLLEGE	100
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NIL	National	Nil	Nil	NIL	NIL
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has an active student council. Advisory committees appointed for the various associations. General information is sent out to all students of the department informing them of the services extended by the various cells and inviting them to meet the faculty coordinator of the Department. The advising process is designed to ensure that each student selects a set of courses during each semester that meets minimum grade requirements and which can result in the student making efficient and orderly progress in meeting the academic requirements as listed in the course scheme. Department Associations in valedictory functions are held every year. Competitions at various levels are held and Prizes distributed during the annual day function. Every year report of the activities of the department is recorded and consolidated and the annual report is read during the College Day Function. Students involve in NSS,

NCC, YRC and Youth Red Cross and participate actively in many activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Muthurangam Government Arts College(Autonomous), Vellore was registered under the name "Munnal Manavargal Sangam (Old Students Association, shortly OSA on 03.01.2018 with the registered number 6/2018. The main of objectives of the Alumni Association are: • To keep a lifelong relationship with the Alumni. • Maintaining the current information of the Alumni. • To encourage, foster and promote close relations amongthe alumni of this century crossed prestigious institution. • To motivate the Alumni to keep themselves engaged in productive pursuits useful to the society. To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of the Alumni. The old students have contributed to the growth and development of the college by supporting their departments and the institution

5.4.2 – No. of registered Alumni:

1

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principals, Heads of Departments and various Coordinators were possessed a vital role in the decentralization of administration process. It's a great opportunity for all the staff members of this institution to incorporate their creative and innovative ideas towards the achievement of potential excellence of this institution. In particular, the senior staff members of the college grab hold of different administrative responsibilities such as Controller of Examination (COE), College Council, members of Academic Council, Board of Studies (BOS). These committee members were enthusiastically involved in decision making for the welfare of the college. Also, the decentralization of administration process can be achieved through various committees such as UG/PG Admission Committee, National Institute Ranking Framework (NIRF) Committee, All India Survey on Higher Education (AISHE), etc.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Using current National Curriculum developed by UGC assessing the regional needs and students skills through

planning, feedback obtained from various stakeholders and demand, the new curriculum is designed and syllabus are updated in once 5 years and also to help the employment and entrepreneurship. All courses have core/elective option among various papers. Also, college provides certificate courses along with UG degree, Career oriented programmes sponsored by UGC have been offered. Short term workshops and programmes are also conducted by the IQAC to enhance skills and knowledge Trend Analysis and Thrust Area identification, Societal and Industrial projections.

Teaching and Learning

The College receives exactly 2439 feedback from various stakeholders' to make improvements in the teaching and learning system to ensure the overall development of students. Format for feedback is prepared by the IQAC committee and given to all the students at the end of the academic year. The feedback forms are collected/consolidate by the HOD's and submitted to the IQAC. IQAC compiles the feedback of students for the entire college, based on the outcome necessary measures were taken for the critical feedbacks and considerable measures were taken by the IQAC in collaboration with the HOD's.

Examination and Evaluation

The internal assessment mark of 25 and external examination mark of (75) is assigned as a part of Choice Based Credit System (CBCS) in each semester. Three internal assessment examinations are conducted and the best of two are taken into consideration for the evaluation. In additions, class assessment tests are conducted on frequent intervals and the teachers make an analysis of the performance of students after every internal test. Also, assignments are given for evaluation of the students. Seminars are also conducted in PG courses for their evaluation.

Research and Development

The college encourages all the faculty members to update their knowledge and to upgrade the quality of learning by encouraging them to take up major and minor research projects for availing the funding support from various external agencies. Both staff and students are motivated to publish

their research works in the reputed peer reviewed journals. The college proudly depicts the fact that the department of Mathematics, Physics, Chemistry, Computer Science, Economics, Tamil, English and Commerce are actively involved in scientific and community oriented research activities and receives funds from various agencies.

Library, ICT and Physical Infrastructure / Instrumentation

The College has digital library system which can be easily accessed through 10 computers together with BSNL broadband internet connectivity. Also, College library has separate section for magazine and journals. At present, the library is now using token card system for its housekeeping function. The total number of library books is 56000 and library subscribes 14 periodicals and 3828 e-journals, 80409 e-books through N-LIST. Many departments are supplied with audio visual teaching aids which are also used to teach students. They are encouraged to use computers, LCD projectors, Internet, library resources etc to enrich their teaching.

Human Resource Management

The soft skill workshop was conducted by the faculty members of our college to the third year students of both shifts. PTA had appointed guest faculties and non-teaching staffs for the development and the welfare of the student from the PTA fund.

Industry Interaction / Collaboration

Board of Studies of every department comprises both internal and external Academic subject experts and also experts from Industry and Service Sectors in the curriculum development. PG., M.Phil., Research scholars are undergoing projects in collaboration with many intuitions/industries like IIT-Chennai, VIT- Vellore, Pondicherry University, SIPCOT-Ranipet, Audacious Dreams, India, ect.

Admission of Students

Student's admissions were made by College Admission Committee following Admission Guidelines issued by the Higher Education Department of the State Government. The process of admitting the students to various programmes was transparent. Undergraduate as well as Postgraduate students were admitted under open counselling based on their merit.

Admission notification was published in leading regional daily newspapers. Prospectus/College website giving all the academic, administrative and financial aspects related to admission process was made available to students. One of the major feature of this institution is the Co-educational system (30 women's quota is mandatory for all UG courses).

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Office automation
Finance and Accounts	Salary bill sanctioning
Student Admission and Support	Single window system

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	NIL	Developing the Computer Skill for the Office Staff	11/07/2018	11/07/2018	Nil	16
2018	One Day Training Programme to Enhance the Teaching Skills for the Junior Faculty members	NIL	27/06/2018	27/06/2018	29	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP:Wemen empowerment (University of Madras)	4	24/04/2019	26/04/2019	3
R C:chemistry (Pondicherry University)	2	08/06/2018	28/06/2018	21
R C:chemistry (University of Madras)	2	23/08/2018	12/09/2018	21
RC in Nano science (University of Madras)	3	04/04/2018	24/04/2018	21
RC in Advances in biological sciences	1	09/03/2018	29/03/2018	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
119	119	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
National Health Insurance Scheme, Medical leave, Maternity leave, On duty for attending conferences, Festival advance, Special on duty for refresher and orientation programmes.	National Health Insurance Scheme, Medical leave, Maternity leave, Festival advance	Government OBC/SC/ST Scholarships, Tamil medium Scholarship, Free bus pass

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Muthurangam Government Arts College (Autonomous) conducts internal and external financial audits regularly during the end of the Academic year. Internal Audit committee consists of senior faculty members including H.O.D.s whereas external audit composed of officials from Regional Joint Director, Vellore division also with Accounts and General Office, Chennai.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External faculty	Yes	Senior faculty
Administrative	Yes	AGs office, Chennai	Yes	RJD, Vellore and DCE, Chennai

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Men/Women such as are recruited to assist in the office administration, laboratory and Campus cleaning.

6.5.3 – Development programmes for support staff (at least three)

1) One day programme was conducted on 11-07-2018 to develop the computer skill for the office staff and 16 office staff were participated. 2) Periodic meetings were arranged with office superintendent and bursar of the college. 3) Interaction with computer staffs were arranged through IQAC in order to clarify their quires/doubts.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Motivate the college faculty members to undertake more MOUs with other institutions as well as industries. 2) To initiate/motivate the PG students to pursue their higher studies like Ph.D., M.Phil., etc., in central research centers like IIT, IGCAR, TIFR, ISRO, DRDO, DAE, Central universities etc., 3) To enhance the outdoor sports facilities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Remedial Coaching Classes for Final Year Students	18/02/2019	18/02/2019	07/03/2019	1100
2018	One Day	27/06/2018	27/06/2019	27/06/2019	29

	Training Programme to Enhance the Teaching Skills for the Junior Faculty members				
2018	Developing the Computer Skill for the Office Staff	11/07/2018	11/07/2018	11/07/2018	16
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens day Celebration-2019	07/03/2019	07/03/2019	250	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college premises are protected from pollution, plastic and tobacco free zone. To maintain the greenery environment lot of trees were planted. Solar power generation is adopted.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	9
Braille Software/facilities	Yes	1
Scribes for examination	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) To maintain a plastic free zone throughout the campus. Say "NO TO PLASTIC" logo were introduced in student common places like student rest room, college canteen, open assembly place ect.
2) In order to overcome the pollution free environment vehicles were allowed to park in the parking area only which is situated just after the entrance of the campus.
3) Tobaccos are prohibited inside the campus.
4) To maintain the greenery environment lot of trees were planted throughout the campus.
5) Solar power generation is adopted.
6) Rain harvest systems were implemented.
7) Campus cleaning was introduced to the students to maintain an eco-friendly atmosphere.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Weekly assembly on every Monday for the student and staff with the dress coding of white shirt and black pants for male and white salwars/sarees for female. 2) Extension activities were made mandatory for all the students. 3) CCTV surveillance campus. 4) Remedial coaching classes were conducted for the blow average student. 5) Ongoing research atmosphere were introduced for the PG and M.Phil. students. 6) All the departments were interested in conducting fresher's day, association meetings, arranging invited lecture for PG students.
Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://www.mgacvlr.edu.in/NAAC/201819/7.2.1_201819.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our College has a mission to create most challenging academic men and women leaders who are resourceful, service oriented, enthusiastic in their preferred carriers and fields through Quality Education Practices thereby becoming resources to the society and the nation. We provide sufficient opportunities for creativity and research. We give much importance to inculcate discipline, learning and culture with regard to human values as good human beings. The most distinctive feature of our college is "Socio economic development and capacity building of rural youth through quality education". Around 75 students enrolled in our college belong to economically and socially backward section of the society and come from nearby villages in the catchment area of 50 km radius. Many of them are first generation learners. They belong to illiterate families,

suffer from cultural disorientation and sometimes have migrated from their native places. We identify such students through tutors and help in solving their problems either at the department or at the individual level. We educate the students from all slices of the society by making excellent higher education accessible and affordable in our place. We provide quality education to the youths of this area maintaining high ethical standards and values. Being an autonomous college, often we update and upgrade our curriculum on par with the standards of excellent institutions across the national and international level. The college has well qualified staff, good infrastructural facilities, well equipped laboratories, computer labs, library, e-library, and co-curricular/extracurricular facilities. The Project work is an integral part of the curriculum for PG program. We help them to correspond with government authorities like scholarship issues, filling online forms, availing book bank schemes, concessions etc. We have ICT facilities like LCD projectors, Computers, Smart boards, Laptops, Internet which is used in teaching learning processes. Internal assessment tests are conducted through which student's performance is evaluated. We encourage our students to participate in national as well as international level seminars, conferences, placement drives, skill development programs, competitions etc. We also often conduct such seminars and workshops. Societal needs are addressed by the involvement of students in the community development programs such as NCC, NSS, Womens' Association, Red Ribbon Club, YRC, Cleanliness Awareness Programs etc. We have enough sports facility and a gymnasium also. Our students participate and win all college level, university level and national level sports events. Our Institution follows the performance regarding discipline as the campus is "no smoking and Tobacco free", 'liter free', 'eco important zone' etc, IPC law code of conduct board has been displayed in the college. Anti-Raging committee is to protect the students from raging. Women Grievance cell is ensured for women safety and Suggestion Box is available. For maintaining discipline CCTV cameras are installed at prominent places at every floor, office, Library etc. Dress code is compulsory for students, teaching and non-teaching staff of our college. The list of past students pursuing higher studies or those who are gainfully employed at various important positions and capacities is proof of their enrichment through education.

Provide the weblink of the institution

http://www.mgacvlr.edu.in/NAAC/201819/7.3.1_201819.pdf

8.Future Plans of Actions for Next Academic Year

1. Improving the Human Resource Developing skill for office staffs. 2. To conduct one day lab training programme to improve the skills of the junior science faculty members. 3. Google meet with stakeholder's in the beginning and the end of the academic year. 4. More collaboration with the academic institutions, industries and NGOs. 5. Planning to give lecture to PG students to opt for higher studies.