

# MUTHURANGAM GOVERNMENT ARTS COLLEGE (A), VELLORE-2

## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting

08.08.2019

The first IQAC meeting for the academic year 2019-20 with the IQAC members was conducted in the Principal's Room on 8th August 2019 @ 2:30pm. The key points discussed in the meeting have been given in the following:

- Based on the last years work and consequent learning, tentative plans drawn earlier were discussed threadbare. Sessions on service conditions for teaching and non-teaching staff were to be organized.
- Information captured during the admission process and the feedback given by the committee members was shared by the principal. Modalities of maintaining data for easy access, retrieval and subsequent analysis were discussed.
- All departments did a comparative analysis of results with their earlier performance and with the current performance .
- Website - The Website Committee is working to revamp/expand the base (band width to hold information) for posting all upcoming events of the college, documenting and uploading of video content to reflect the work of the institution .
- The Dept representatives were presented in the meetings.

  
Coordinator

  
Chairperson  
**PRINCIPAL**  
Muthurangam Govt. Arts College  
(Autonomous),  
VELLORE - 632 002.

# MUTHURANGAM GOVERNMENT ARTS COLLEGE (A), VELLORE-2

## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting

29.10.2019

The IQAC meeting for the academic year 2019-20 with the IQAC members was conducted in the Principal's Room on 29th October 2019 @ 2:00 pm. The key points discussed in the meeting have been given in the following:

- Reports of extension activities such as NCC, NSS, YRC, RRC for the academic year should be summarized and submitted to IQAC.
- Recommendations were given to organize interdepartmental seminars of research importance.
- Research committee should consolidate the research activities for the year 2019-20.
- Academic and industrial collaborations, MOU should be increased.
- Job-oriented/value-based certificate course should be conducted by the departments.
- The Dept representatives were presented in the meetings.

  
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# MUTHURANGAM GOVERNMENT ARTS COLLEGE (A), VELLORE-2

## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting

09.01.2020

The IQAC meeting for the academic year 2018-19 with the IQAC members was conducted in the Principal's Room on 9th January 2020 @ 3:00pm. The key points discussed in the meeting have been given in the following:

- Awareness on peer-reviewed journals ,citations ,inpactfactors,peer-reviewed journals should be given to the needed faculty members.
- Staff members are encouraged to participate in Agency (suchasUGC,ICHR,ICSSR,CSIR,SERB..... etc...),sponsored seminars/workships/conferences.
- Inter-departmental (or) inter-collegiate (or) multidisciplinary seminars /publications are given priority byNAAC/NIRF and hence faculty members are encouraged to organise/attend seminars.
- Periodic review should be carried out by these research committee experts to moniter the research activities of faculty.
- The Dept representatives were presented in the meetings.

  
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# MUTHURANGAM GOVERNMENT ARTS COLLEGE (A), VELLORE-2

## Internal Quality Assurance Cell (IQAC)

### Minutes of the Meeting

18.03.2020

The IQAC meeting for the academic year 2019-20 with the IQAC members was conducted in the Principal's Room on 18 th March 2020 @ 2:00pm. The key points discussed in the meeting have been given in the following:

- The IQAC members thanked principal during the meeting for construction of mini Auditorium which helped the departments to conduct state and National level seminars .
- It was also resolved that the teaching faculty shall draft research project proposals for getting funds from Central and state government organizations such as UGC, DBT, DST, CSIR, TNSCST, TANSCH Etc..,
- The members, the heads of the various departments and co-ordination of various college associations were asked to submit a report of the various departments activities of research projects, publications and other students and staff achievements to the IQAC coordinator.
- The Dept representatives were presented in the meetings.

  
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## Internal Quality Assurance Cell (IQAC)

### Action Taken Report for the Academic year 2019-20

- College Website is revamped with upcoming events of the college, documenting and uploading of video content to reflect the work of the institution.
- Departmental seminars were organized with research importance.
- Periodic review should be carried out by these research committee experts to monitor the research activities of faculty.
- One day lab training programme to improve the skills of the junior science faculty members was successfully conducted on 20th June 2019.
- Improving the Human Resource Developing skill for office staffs was successfully conducted on 17th July 2019.
- Google meet with stakeholder's in the beginning and the end of the academic year.
- Conducted Lecture series to outgoing students to opt for higher studies.

  
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