



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

MUTHURANGAM GOVERNMENT ARTS
COLLEGE (AUTONOMOUS)

- Name of the Head of the institution **Dr. A. Malar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **04162262068**
- Alternate phone No. **04162263768**
- Mobile No. (Principal) **9442807665**
- Registered e-mail ID (Principal) **mgacv1r@yahoo.co.in**
- Address **Muthurangam Government Arts
College (Autonomous), Otteri,**
- City/Town **Vellore**
- State/UT **Tamil Nadu**
- Pin Code **632002**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **27/01/2005**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director **Dr. K. Geetha**
- Phone No. **04162262068**
- Mobile No: **9486925596**
- IQAC e-mail ID **mgaciqac@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

https://www.mgacvlr.edu.in/NAAC/202021/mgac_AQAR_2020-21.pdf

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	70	2002	15/05/2002	14/05/2007
Cycle 2	B	2.39	2009	31/12/2009	30/12/2014
Cycle 3	B	2.75	2016	25/05/2016	24/05/2021

6. Date of Establishment of IQAC **25/03/2009**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	Nil	0

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Did IQAC receive funding from any funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) Green, Environment, Energy and Environmental Promotional audit were done successfully. 2) The gymnasium/physical fitness Centre facilities was renovated and modernized successfully, 3) In most of the departments, at least one ICT enabled facilities in the class rooms were introduced successfully, 4) Lecture series for the PG students to opt for higher studies was done successfully and 5) In order to increase the electrical power consumption inside the campus, LED tube lights and LED street lights and sensor based LED lights were introduced in appropriate places.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
AQAR report for the academic year 2020-21	Submitted successfully
Green, Environment, Energy and Environmental Promotional audit	Submitted successfully
ICT enabled facilities in the class rooms	Introduced successfully
LED tube lights and LED street lights and sensor based LED lights	Introduced successfully
Lecture series for the PG	Done successfully

students	
Google class room were introduced to students to upload answer script, assignment etc	Created successfully
Various feedback like student, Teachers, Alumni, Parents, Employers and Stakeholders were collected from Google form	Collected and analyzed Successfully
Solid and E-waste management systems to the students	Introduced successfully
Vermi Compost, Seed Ball making, planting tree at Otteri lake, Birds shelters	Done successfully
Initiated various awareness program through different college committees	Done successfully
Use of bicycle or battery powered vehicles inside the campus and to be parked at parking area in the campus, use of Pedestrian Friendly pathways in the entrance of the college	Circulars were introduced successfully
Ban on using plastics and related materials and also to protect the landscape	Related Circulars were introduced successfully
Academic and administrative audit	Done successfully
Self Study Report (SSR)	Submitted successfully

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Council meeting	02/06/2022

14. Was the institutional data submitted to **Yes**

AISHE ?

- Year

Part A

Data of the Institution

1.Name of the Institution	MUTHURANGAM GOVERNMENT ARTS COLLEGE (AUTONOMOUS)
• Name of the Head of the institution	Dr. A. Malar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04162262068
• Alternate phone No.	04162263768
• Mobile No. (Principal)	9442807665
• Registered e-mail ID (Principal)	mgacv1r@yahoo.co.in
• Address	Muthurangam Government Arts College (Autonomous), Otteri,
• City/Town	Vellore
• State/UT	Tamil Nadu
• Pin Code	632002
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	27/01/2005
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-ordinator/Director	Dr. K. Geetha

• Phone No.	04162262068				
• Mobile No:	9486925596				
• IQAC e-mail ID	mgaciqac@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.mgacvlr.edu.in/NAAC/202021/mgac_AOAR_2020-21.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:					
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Three Star	70	2002	15/05/2002	14/05/2007
Cycle 2	B	2.39	2009	31/12/2009	30/12/2014
Cycle 3	B	2.75	2016	25/05/2016	24/05/2021
6.Date of Establishment of IQAC			25/03/2009		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
NIL	NIL	NIL	Nil	0	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year	3				
• Were the minutes of IQAC meeting(s)	Yes				

and compliance to the decisions taken uploaded on the institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10. Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
1) Green, Environment, Energy and Environmental Promotional audit were done successfully. 2) The gymnasium/physical fitness Centre facilities was renovated and modernized successfully, 3) In most of the departments, at least one ICT enabled facilities in the class rooms were introduced successfully, 4) Lecture series for the PG students to opt for higher studies was done successfully and 5) In order to increase the electrical power consumption inside the campus, LED tube lights and LED street lights and sensor based LED lights were introduced in appropriate places.	
12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
AQAR report for the academic year 2020-21	Submitted successfully
Green, Environment, Energy and Environmental Promotional audit	Submitted successfully
ICT enabled facilities in the class rooms	Introduced successfully
LED tube lights and LED street lights and sensor based LED lights	Introduced successfully
Lecture series for the PG students	Done successfully
Google class room were	Created successfully

introduced to students to upload answer script, assignment etc	
Various feedback like student, Teachers, Alumni, Parents, Employers and Stakeholders were collected from Google form	Collected and analyzed Successfully
Solid and E-waste management systems to the students	Introduced successfully
Vermi Compost, Seed Ball making, planting tree at Otteri lake, Birds shelters	Done successfully
Initiated various awareness program through different college committees	Done successfully
Use of bicycle or battery powered vehicles inside the campus and to be parked at parking area in the campus, use of Pedestrian Friendly pathways in the entrance of the college	Circulars were introduced successfully
Ban on using plastics and related materials and also to protect the landscape	Related Circulars were introduced successfully
Academic and administrative audit	Done successfully
Self Study Report (SSR)	Submitted successfully
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Council meeting	02/06/2022
14. Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2020	18/02/2022

15.Multidisciplinary / interdisciplinary

Our college has crossed the 50 years of service and attained its autonomous status in the year 2004 to provide good academic service to the people of this area in the view of their progress, to increase their social status.

It has acquired 12 major subjects in the UG level in Tamil, English, Maths, Physics, Chemistry, Computer Science, Zoology, Nutritional Food & deitetics, Commerce, Business administration, Economics and History. This college also provide and emphasize the student community for opting the non-major subjects of arts to science students and vice versa. The non major subjects empower each student to achieve the attainments, which leads to proficiency in general knowledge. In addition to that the State Government also provides 90 hours of computer training course to all the students to obtain sufficient knowledge to achieve the computer operating skills.

16.Academic bank of credits (ABC):

The syllabus for all subjects (in UG and PG level) are changed for every three years and updated as equal to the institutions of national & international standard operating with autonomous status. Many more foreign books and journals are purchased by the College Library, where in our students are benefitted and they publish many more research articles in the international journals. The research activities are day by day enhancing in our college by means of various projects from the State and UGC funds.

17.Skill development:

In our college, may interdiscipline activities are in practice, particularly NCC, NSS, blue cross association.ecoclub and placement cell works very well in our college. Co-curricular activities i.e physical education classes are conducted in the campus for the improvement of learner. Students also participate

in many social harmony camps, that bring the students very close to the proximity of other people, which leads to a very good skill development amongst the student community.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The students of this institution come from rural areas which are situated around the Vellore (Tamilnadu) town. Mostly they know their vernacular language Tamil and little bit knowledge of English. So, all the teachers are well trained in bilingual mode to provide subject details to the students. The English medium students are also given the opportunity to write their examination either in English (or) vernacular language to get much benefitted. Most of the students understand very well by effective teaching to know about their ancient traditional practices, and Indian arts like martial arts, kalari, bharatanatyam, kathak, and odissi. They are given sufficient knowledge about the Arts, language and culture and tradition.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All UG level and PG level subjects are very well designed for outcome based result, for educating the students for their effective attitude.

For example: All PG subjects are tagged with projects Seminars, Conference, Paper presentation, and many educational trips to nearby research institutes for obtaining enough ideas in their area of specialization. Offline and online classes are conducted for students for full filling their clarification in subjects whenever needed.

20.Distance education/online education:

Very often the students are very well advised to participate in the online classes for completing the syllabus intime using many technological tools to make easy understanding of the subject knowledge.

The institution encourages the students of the various departments/disciplines to make them more enthusiastic in all type socially beneficial activities in stipulated framework for future development and make eligible for looking employment opportunities for smothly leading their life. Also, the institution works for educating the distinct people and hiking

the national ratio of literacy or literate.

Extended Profile

1.Programme

1.1	42
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1	3486
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	View File

2.2	882
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	3486
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1	687
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	144
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3	167
Number of sanctioned posts for the year:	
4.Institution	
4.1	951
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	78
Total number of Classrooms and Seminar halls	
4.3	183
Total number of computers on campus for academic purposes	
4.4	172.80
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curriculum Design and Development undergoes a process that is two tier in nature. Initially the Curriculum is designed by the Board of studies of concerned departments, after thorough discussions with the Faculty Members, Subject Experts from other Colleges, a membernominated by the University and Alumni of the college. Thereafter, the curriculum suggested by the Board of studies would be submitted to the Academic council for approval, which is headed

by the Principal and Controller of Examination. The Heads and teacher representatives of various departments would be its members. The curriculum is relevant to the local, national and global needs as it focuses on employability, higher studies, entrepreneurship and skill development of the students. The syllabus is revised from time to time based on the national and global scenario. Students are facilitated to pursue Higher Studies/Professional courses and appear in competitive examinations. They are enabled to apply the subject knowledge acquired through the updated syllabus followed by the institution to cater to the needs of the Society/Employer/Institution/Own Business/Enterprise. Thereby the students contribute to the Public, Government, Commerce and Industrial sectors positively.

Curriculum design, convening Board of studies wasn't undertaken during 2020-2021 due to the outbreak of COVID pandemic.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

10

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

210

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

42

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

We offer Environment Studies in the 1st semester at the UG level

to create awareness among the students on the natural resources and how to protect the environment. This paper focuses on the eco-system, eco-dependence, environmental pollution and the ways in which it can be prevented.

Value Education is offered at the UG level to impact salient values for life. It teaches the students to be responsible, ethical, empathetic, courteous, compassionate, disciplined and confident. It helps the students realize their personal values, family value, ethical values and social values.

Business organization in the 1st semester of B.Com and Business Environment in the 1st semester of M.Com, explains the concept of business ethics. It helps them to identify and recognize ethical issues and learn the approaches

available for resolving them. It encourages ethical decisions in organization.

Human rights are offered at the PG level. This paper covers international human rights, U.N. Human rights declaration and fundamental rights in the Indian Constitution. This subject enables the students to stand up for those rights that are denied to them.

Research and Publication Ethics Course is offered to Doctoral Research Scholars of all disciplines. It focuses on Intellectual honesty and Research Integrity, Violation of publication Ethics, Publication Misconduct, Conflict of interest, Open access publication and initiatives, Subject specific ethics issue and related areas which are of great significance to the researchers in their early stages of research.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

1

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1038

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

140

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://mgacvlr.edu.in/NAAC/202122/Feedreport.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://mgacvlr.edu.in/NAAC/202122/Feedreport.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1388

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1180

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The College gives emphasis on improving the performance of slow learners by providing remedial programmes, conducted outside regular classes. The slow learners are identified on the basis of their performance during continuous internal evaluation, assignments/tutorials and performance in the End Semester

Examinations. Special program in the form of remedial classes is arranged to improve the performance in the courses.

Along with teachers are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counseling sessions are held and additional teaching is taken up if required. Majority of our College Students hail from the remote villages in and around our college, though not technically slow learners usually have confidence issues to deal with. Bilingual explanation and discussions are imparted to the slow learners for better understanding. Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities.

Advanced learners are given opportunities to be part of innovative projects and other technical initiatives of the institute. They are given the opportunity to participate in Paper Presentations, Project Competitions and participate in Summer Projects and Internships. They also help slow learners through peer learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	3767	142

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric methods, like experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The faculty members adopt many ways, like

lecture method, interactive method, project and field work method, computer assisted method, experiment method etc.

Google Classroom and Projects are some of the means utilized by the Institution to provide experiential and participative learning.

The institution adopts modern pedagogy using ICT equipments; support the faculty members and students to enhance teaching-learning process. The institution has Wi-Fi (partially), LCDs, Language Lab, Smart Class rooms, Computer Literacy Lab etc. Research activities are conducted where the students get knowledge in their respective emerging area.

The college has a well equipped library with internet facility. It has periodicals, journals and a digital library where the students can access enlisted journals, that promotes the habit of self learning and research activities among the students.

NSS and NCC has been set-up for the students to participate, integrate and learn. Swatchh Bharat and Health awareness camps, Blood donation camps and Covid vaccination camps held in the college campus help the students to learn Art of living in a team for Social and community welfare.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT is now broadly used in educational world. Teacher use ICT for making teaching learning process easy and interesting. It enables faculty members and students to become better informed in their fields of specialization.

In addition to chalk and talk method of teaching, the faculty members are encouraged to use power-point presentations in their teaching by using LCD's and projectors. Moreover, the e-resources made available by the college library through use of INFLIBNET is intended to benefit the students as well as teachers.

Also, the college uses its own website and college application. During the covid pandemic, the college has kept close eyes that online classes be held regularly. The faculty members have utilized online platforms such as Google Meet and Zoom to hold the classes and lectures. Assignments, quizzes, and materials were communicated to the students. During pandemic, the end semester examinations were conducted through online mode.

The library has subject specific databases, interactive learning software and e-learning resources for the benefit of the students and the faculty. The e-books and e - journals are made available to the students and faculty members through IP determined access. The library has e- books, and e- journals.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://mgacvlr.edu.in/NAAC/202122/ICTWifi.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

96

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, faculty particulars guest lectures, and holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the Principal, Committee members and senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the

academic calendar monitors the effective delivery of the program with academic inputs.

The concern faculties prepare teaching plan for their respective subjects of 30 hours. These 30 hours are distributed among class room teaching, case studies, role play, workshops and lab session as per the subject requirements. These plans are made in advance and serves as guide for conducting sessions. The Principal and HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

128

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

86

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time

teachers' total teaching experience in the current institution)

143

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms**2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

9

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

34

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college follows Choice Based Credit System and keeps its examination system open for modifications and thus strengthens it from time to time, ensuring the system fool proof.

Continuous Internal Assessment is done by conducting the tests

prescribed in the curriculum.

For each course, a panel of paper setters is identified from the colleges of different universities by the COE in consultation with the HOD of respective departments, finalized by the Principal. The faculties are instructed to send two sets of question papers.

The received question papers are scrutinized by the senior faculty of the college in each department. Out of 2 sets, one is selected on the day of examination as per the instructions of Chief COE.

An EMS software tool is used. The software can generate semester and consolidated marks sheets and all other allied works like time table, invigilation schedule etc.

The scheme of the examinations is informed to the students through proper channel and all exam related activities are also published in the college website. The payment of exam fee is done through SBI Collect payment gateway. After completion of all the exam related activities, provisional certificate are issued to the students obtained from the parent university. The degree certificates are distributed on graduation day.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines on Graduate Attributes. While formulating POs, the College considered academic excellence, research potency, scope of extension activities, human values, livelihood generation, and recent trends in the job markets. The Programme Specific Outcomes (PSO) is designed by the concerned Departments with their respective vision, mission and scope of the program. The Course Outcomes (CO) is formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels.

Program Outcomes (POs) are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students by the time they complete the program. Pos incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation.

Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members teaching the same course. The Module coordinator will verify it. Finally, they are discussed in the concerned department's BOS meeting course-wise and approved.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Each course has a defined set of course outcomes and corresponding evaluation criteria. The course outcomes are mapped to the program outcomes which are used to provide the quantitative measurement of how well the program outcomes are achieved. The performance of the students in the examinations during the semester in each course is used to compute the level of attainment of the POs and PSOs through the mapping of questions to COs and COs to POs and PSOs. CO-PO & PSO mapping for all the courses in the program is prepared by the program coordinator in consultation with other faculty members. Due care is taken to ensure that the curricula are aligned with the Vision-Mission of the College and Programme and Programme Specific Outcomes. Each course outcome is mapped to one or multiple Programme Specific Outcomes. We have three internal assessments (CIA I, II & III) and a summative End Semester Assessment. The staff of the college uses various methodologies for the Continuous Internal Assessments like written tests, Presentations, Assignments, etc. There is a healthy mix of various assessment tools thus ensuring that a student has the opportunity

to a fair and just evaluative system.

For each course, the level of attainment of each CO is compared with the predefined targets, and if not attained, the course coordinator takes necessary steps for improvement. If the target criterion level is not reached, then faculty suggest for improvement to attain the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mgacvlr.edu.in/NAAC/202122/Proout.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

914

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://mgacvlr.edu.in/NAAC/202122/Annualreport.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://mgacvlr.edu.in/NAAC/202122/SSSA_202122.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research Policy

MGAC has derived the Research Policy, approved by the research committee, and the same is uploaded in the website. Rules and regulations framed for research programmes are strictly followed by the research scholars and research supervisors. The policy encourages faculty members' involvement in the progress of research. The research policy of the college acts as guide line to create the excellence in the frontier area of research to harvest funds and monitory assistants from the various funds agencies like UGC, DSTSERB, TANSCHER and ICSSR. The college insists the research scholars to maintain integrity, confidentiality, honesty and originality in research and all other publications

Research Advisory Committee (RAC)

RAC including Principal, Research Coordinator and few other senior faculty members has been constituted to promote innovative and industrial relevant research. Every year, the committee in consultation with IQAC prepares a strategic plan to enhance the quality of the research. However, the aim is to inspire, guide and coordinate the initiatives of the staff and students towards doctoral research in the sciences and the humanities, towards major and minor research projects. The different departments in our college organized National & International seminars, workshops and webinars.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

22

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Intellectual Property Right Cell (IPR) Cell

To create awareness about IPR for faculty and students to conduct the workshops, seminar and training course on IPR.

To disseminate knowledge on preparation of research article work

to be published in National and International Journals.

To encourage the faculty and students work towards patent.

Dr. K. Geetha, Associate Professor and Head, Department of Chemistry is coordinator for IPR cell. Creation and transfer of knowledge include support and motivation for doing Research by students. Research Incubation Centers have been set up by students from various departments for undertaking theoretical and applied research activities under the supervision of faculty from their own and other departments. Some of them have written papers and presented them at National and International Conferences and also published in reputed journals. The college organizes many more National and International Conferences which provide opportunities for students.

The exposing the novel ideas among the students of area people and rural population, because all the parents of the students and research students are willing to make their children to come up in the life by having appointed in ISRO, Atomic Power Plant and Government related scientific organization etc as a scientist or scientific officer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

05

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for

A. All of the above

Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

04

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

49

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

53

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

01

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Muthurangam Government Arts College with its vision and mission emphasizes social values to groom the students as socially responsible members of the society. The College mandates the students to enroll in extension programmes of the curriculum like NCC, NSS, and YRC with their disposition to any one of these service units.

To create awareness on the social issues and to empower the personality of the student community, the Institution has made it mandatory to all the undergraduate students to enroll in any one of the clubs/committees.

The NSS three units of our Institution have adopted villages in the neighbourhood community. There are three NSS units led by enthusiastic and energetic programme officers. They are instrumental in organizing extension activities in the adopted villages; thus, providing an opportunity for the NSS student volunteers to accomplish the motto: NOT ME BUT YOU.

Our college NCC cadets better in suitable environment to motivate the youth to take up a career in the Armed Forces and to the cadets with a wide range of activities, with a distinct emphasis on Social services, Discipline, and adventure training. The NCC cadets participate in Swachh Bharat campaign initiated by the Government of India.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

03

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

09

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

943

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

05

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Classrooms - There are about 77 classrooms in the college campus. The classrooms has got black/green color board with sufficient dimensions (lengthxbreadth) to handle classes with chalk

and talk. Dustless chalk (white and Coloured) is used for effective teaching. The classrooms are properly ventilated, provided lights and also with sufficient number of Fans. There are adequate facility in the form sitting benches and desks for the students to sit in the classrooms and listen the lecture.

Laboratories - The Laboratories in the science departments is well equipped with the necessary equipments, instruments as per the syllabus required in each course and streams of subject. The Laboratories has the necessary lighting, ventilation, corridors, space for arranging the experiments, specimens, and so on. Exhaust Fans are placed at the right places for proper exhaust. Laboratories has black and green boards which are used at times for explaining the theoretical aspects of the experiments. It also has adequate electrical and gas connections necessary for the particular streams of subject.

Computing Equipment - Each department has computer, printers/copiers used for department works and other student-staff related activities. Computer Labs in the Computer Science department provide access to all UG students in the second year through CLP Lab hours. These computers are maintained with power backups and maintained through out the academic years.

To summarise the Institution has the necessary and adequate infrastructure teaching-learning imparted to the student fraternity. The classrooms, departments are well located in different blocks in the College Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution provides platform for the students to exhibit their talents related to cultural activities. Yearly, cultural programs are conducted like singing, dancing, festival celebrations, and skit, mono-acting and so on. These exhibits take place at the College Auditorium, which has good provision of stage accompanied by Audio & Visual Aids. Also Inter-Collegiate, district-level competitions are conducted in the campus.

On the International day of Yoga, an awareness program is conducted in the college campus for students at the college ground.

The institution has facilities for the indoor games. Rooms are available for the Carom-Board indoor games, where students enthusiastically participate. Intra Collegiate Competitions are conducted once in a year and championship award is given to the winner. Sufficient number of Table Tennis boards, chess boards are available to practice indoor games.

The college has a Gymnasium equipped with required work out equipments. During the year 2021, the Gym has been upgraded with extra equipment, and necessary add-ons and other accessories. It houses treadmill, bicycle, ergometer, three multi-stations, weights and dumbshells. The institution has different fields and courts, like Badminton court, cricket - football field. The college has kabaddi, khokho and volleyball court. It also has space for track and field events.

The institution has an Auditorium with stage and necessary Audio-Visual Aids. This Auditorium has a 250 seating capacity. It has proper ventilation, aeration, sufficient fans and lighting arrangement. The auditorium has required facilities for LCD projection.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

7

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The name of the software: Autolib**Nature of automation: fully automated****Version: latest version****Year of automation:2021****About the library automation software,**

It is called "AutoLib" library management software. It is provided by the Directorate of Collegiate Education, Tamil Nadu. The software has been widely used in colleges in Tamil Nadu. The software supports the activities that are carried out in the various sections, such as acquisition, cataloguing, circulation, and serials. Apart, the software is accessible through a LAN/web browser.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote

access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.59

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**4.2.4.1 - Number of teachers and students using the library per day during the year**

150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has provisions for Wi-Fi internet access at computer science labs, CLP labs, administrative office, principal office, central library and controller of examinations. Wi-Fi Routers with a speed of 50 MBPS are installed in the above mentioned places of the College. The Department of Computer science is upgraded with 50 Pentium i5 processor, 4 GB RAM with 1TB hard disk for better

performance.

The IT policy ensures proper access and usage of IT resources available in the institution. A periodic upgradation of the computers at various nodes of the college with a criteria of computer RAM capacity, storage capacity, network support, software compatibility and so on is made from time to time. The policy also covers on increasing the Wi-Fi speed available at various places in the college campus. The programmers and admins take care of strong password protection of Wi-Fi connectivity. Atmost care is taken to back up the data available in all the computers available in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
255	110

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and

E. None of the above

software for editing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****13.49**

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and utilizing the grants. Annual Quality Assurance Report of MUTHURANGAM GOVERNMENT ARTS COLLEGE(AUTONOMOUS) received by the college in the best interest of students. Laboratory: Record for maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments.

Library: - Our College is equipped with a Library, well-stocked with titles covering all domains of knowledge. The Library subscribes National and International Journals and magazines in print version, apart from literary and general ones. Sports: - Dr. N. Akilan, M.PES., M.Phil., Ph.D is deputed for maintenance of sports equipments.

Computers: - A Computer lab is established and required Software is used for maintaining faculty and students details. Each Department has their own computer for their administrative needs.

Classrooms: - The College has various committees for maintenance and the upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classrooms, furniture and other electrical appliances. Annual stock verification is undertaken by the concerned Heads of the Departments with regard to Office, Department Library and General Library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3252

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and **B. Any 3 of the above**

**Communication Skills Life Skills (Yoga,
Physical fitness, Health and Hygiene)
Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	http://mgacv1r.edu.in/NAAC/ssr/Criteria5/SR%205.1.3%20FINAL.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

502

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

21

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

000

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

57

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

5.3.2 Student Council activity and students role in academic & administrative bodies of the institution

1. The institution has an active student Representatives.
2. General information is sent out to all students of the department informing them of the services extended by the various cells and inviting them to meet the faculty coordinator of the Department.
3. Department Associations in Valedictory functions are held every year. Competitions at various levels are held and Prizes distributed during the Annual day function.
4. Every year report of the activities of the department is recorded and consolidated and the annual report is read during the College Day Function.
5. Students involve in NSS, NCC, and Youth Red Cross and participate actively in many activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

34

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of Muthurangam Government Arts College(Autonomous), Vellore was registered under the name "Munnal Manavargal Sangam (Old Students Association, Shortly OSA) on 03.01.2018 with the registered number 6/2018. ? The main of objectives of the Alumni Association are ? To keep a lifelong relationship with the Alumni. ? Maintaining the current information of the Alumni. ? To encourage, foster and promote close relations among the alumni of this century crossed prestigious Institution. ? To motivate the Alumni to keep themselves engaged in productive pursuits useful to the society. ? To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of the Alumni. ? The old students have contributed to the growth and development of the college by supporting their departments and the institution

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

6.1.1

Muthurangam Arts College, offers higher education to the students from rural areas. Most of the students are from the nearby villages. The institution seeks to accomplish excellence in higher education and research on par with regional and national levels and to provide this in a social, cultural and humanistic environment. Academic excellence, creativity, competitive skills, entrepreneurial and leadership qualities have remained the goals and guiding principles of the institution since its inception. It's mission also focuses on imparting updated knowledge to the students.

The college administration is headed by the Principal and the HODs constitute the council and decide the perspective plans for the growth and prosperity of the institution. Women's cell, Students' Grievance cell & Career Guidance cell, Red Ribbon Club, Environment Club, Sports Club; NSS and NCC units (Boys and Girls), all these cater to the overall development of students .The council decides the conduct of various Co-curricular events in the College. Semester Examinations, CIA tests, semester holidays etc are decided in consultation with the concerned members of the committees.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

6.1.2 Decentralisation and Participative management

The Institution has adopted decentralisation and participative

management in the process of academics and administration. The Government provides freedom and flexibility to the Principal who in turn hands it over to the academic council to lead all the academic activities of the college. Various committees are constituted and responsibilities are assigned to them. The Administrative and academic duties are controlled by the Principal of the Institution. Heads of the departments work under the guidance of the Principal and Internal Quality Assurance Cell. Internal Quality Assurance Cell monitors the academic and administrative activities. Mentorship is introduced in all the departments and it is effectively monitored by the Principal.

Hierarchy of the Committee:

1. Principal
2. College Council Committee
3. Internal Quality Assurance Cell
4. Departments and Heads of the Departments
5. Examination
6. Research Committee
7. N.C.C/ N.S.S and Sport
8. Discipline Committee
10. Anti- Ragging Committee

All Committees are headed by the Chairperson of the committee, nominated by its members. All activities are monitored by the Internal Quality Assurance Cell. Academic co-ordinator is responsible for confirmation and observation of academic activities. Heads of the departments ensure the functioning of the departmental activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

6.2.1. Perspective/Strategic plan and Development activities of the institution

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality, policies and strategies. The focus is on the overall institutional development with enhancement of various facilities and infrastructure, articulated into various proposals and actions.

1. Curriculumplanning and implementation
2. Research, collaboration and extension activities.
3. Academic infrastructural facilities
4. Student support activities
5. Sports infrastructure and related activities
6. Rainwater harvesting, Solar panels, Natural site maintenance and plantings
7. College Auditorium

Plans that have been accomplished in the last 5 years and in progress

1. Construction of additional blocks/class rooms
2. Gym training centre in the campus

3. Enhanced Staff and Students vehicle parking area

4. Renovation and exclusive common facility for women

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organizational structure of the college consists of the principal, teaching staff and non-teaching staff. The management of the college constitutes the principal and the staff council consisting of Heads of the departments and it is the highest decision-making body on all matters pertaining to the smooth functioning of the institution.

The principal is assisted by the Heads of the Departments, the teaching and the non-teaching staff which comprises of the Bursar, the superintendent, senior and junior office assistants and Menial staff. The council meeting, comprising of principal & HODs meetings are convened at least once in a month for the effective planning and implementation of the academic and non-academic activities of the college. The student's council comprising of the class representatives of all the classes regularly meet the principal to discuss the students' related issues and organize extra-curricular activities.

College committees: Various committees are constituted for the planning, preparation and execution of the administrative, academic and extra-curricular purposes; Each committee consists of a team of teachers who are responsible for its activities.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mgacvlr.edu.in/NAAC/ssr/Criteria6/6.2.2Organogram.jpg
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

6.3.1 Welfare Measures for teaching and non-teaching staff

Leave benefits:

Casual leave & RH:12 days casual leave plus 3 restricted holidays (RH) are provided to both teaching and non-teaching staff(permanent). The guest lecturers are provided with one day casual leave per month.

Medical leave:On completing the probationary period of two years, the permanent staffcan avail medical leave.

Dates leave/On duty:Permanent teaching staffare provided with on-duty to attend various programmes like orientation course / refresher course / seminar / workshops / FDP / training programmes, as per the Government guidelines.

Maternity leave:Female teaching and non-teaching staff can avail maternity leave of 270 days as per the state Government rules, while the male can avail paternity leave of 15 days.

Retirement benefits:GPF, CPS, Gratuity and encashment of earned leave are available to the permanent staff of both teaching and non-teaching.

Loan benefits:Permanent teaching and non-teaching staff can avail loan facilities permissible as per the government norms.

Others:General library with computer network, vehicle parking area, basic amenities. Each department is provided with computers;staff rooms for teaching faculties. Full-fledged labs for degree courses are available for teaching and non-teaching faculty. Each department owns a department library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

24

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution conducts Internal Audit and External Audit on a regular basis. Internal Audit is a recurring process, done after each and every financial transaction, where the Bursar and his team scrutinises and verifies the financial data. This is again scrutinized by the principal for clarity and accuracy. Proper procedure for purchases is adopted. Corrections are carried over after the submission of the audit report. The Internal Audit is done by the committee which consists of senior professors and Heads of the departments at the end of every academic year. The faculty members of all the departments are allotted audit work wherein stock verification is carried over in all the departments, library and labs. After thorough verification, reports are submitted to the principal. Every year external audit is also conducted. The Regional Joint Director's auditors visit our Institution and also from AG office for conducting audit. Accession Register, Stock Register, Bills and Vouchers of Revenue Expenditure are physically checked. Utilisation Grant Certificates are also audited by the external auditor. On completion of the audit, the detected compliance, if any, is rectified by the

concerned departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution mobilizes funds Funds from UGC & RUSA for its regular activities and progress from different agencies and individuals, the mobilized fund is fairly used by the college.

Our College has committees that specifically look into the activities regarding Autonomous and UGC Plan, that takes care of activities placed under the UGC; For RUSA there is a committee comprising of senior faculty members. This project aims at providing strategic funding to higher educational institutions throughout the country and this committee takes up the documentation, Submission of Proposed Projects to the Government, allocating Funds for different Projects, approved under RUSA, Maintaining Accounts, Submission of accounts on amount spent etc. UGC is the major provider of Financial assistance for research. As part of the Silver Jubilee celebrations(1990-1991) an Educational Trust, 'Muthurangam Government Arts College Educational Trust' has been established. The principal is the managing Trustee and HODs are its members. The Trust has collected a total sum of Rs.92,000/- from donors and the interest accrued from the main corpus fund is used to award prizes to students whose cure I rank invarious subjects is the Semester Examinations and the Prizes

distributed at the Annual Convocation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

6.5.1

1. Documentation of various programs and activities
2. Administering the feedback mechanisms to obtain feedback from all stakeholders
3. Organizing inter and intra institutional workshops, FDPs, seminars and conferences
4. Creation of Student quality circle.
5. Playing an active role in curriculum restructuring committee

Institutionalized initiatives of IQAC

1. Academic Audit

Academic Audit is a faculty driven model of self- reflection, peer feedback, collaboration and teamwork based on a structured conversation to improve educational quality processes in teaching, learning and evaluation. The Academic audit team identifies the names of a convenor and two members from the panel or from outside the panel submitted by the department who are not members of the Board of Studies. The assessment is shared with the experts and recommendations are incorporated while revamping the curriculum.

2. Feedback Mechanism

The feedback process in the Institution encompasses of students,

Faculty Members, Parents and all other stake holders. The feedback forms for the students have anonymity as an inherent part of it. An action plan is chalked out by the IQAC, presented to the HODs who take it up further. The feedback process is taken earnestly by all concerned as the Institution thrives for excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

6.5.2

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. IQAC of the college monitors the teaching learning process with an objective to assure quality and excellence in order to contribute to the improvement, enhancement and further development of the teaching-learning outcomes through periodical assessments and reviews.

Feedback forms are collected from both the students and faculty, to ensure better proactive role and facilitate smooth flow of teaching-learning process. Each academic year begins with an orientation for the students organized by the IQAC, which focusses on teaching-learning pedagogies and evaluation strategies. All the departments are asked to plan for the academic calendar/programmes at the beginning of each academic year and the planner is continuously followed by the IQAC. It also sets norms for academic programmes like seminar, workshops, conferences, research paper publications and the use of new methodologies. The staff assessment report is collated and given to the principal in turn, the principal distributes the report to the staff with his observation and feedback that serves a quality assurance on teaching.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://mgacvlr.edu.in/NAAC/202122/Annualreport.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our Muthurangam Govt. Arts College(A) has provided the facilities for women in terms of safety, security, counseling, common rooms, women empowerment personality development programs, soft skill programs, self-defense, physical education, observance of women's day, capacity building in higher education and placement.
- Separate NCCunit is started exclusively to encourage the girl students and the unit is successfully conducting various activities to serve the society.
- There is a separate restroom for female students and ladies'

staffs with necessary facilities like personal hygienic items, tissue papers, incinerator, etc.

- For continuous observance of the premises and to enhance security in the campus, CCTV cameras were installed.
- The college mainly focuses on the various activities from anti-ragging committee, discipline-committee, student grievances & redressal cell in order to protect female students.
- Furthermore, the women-development cell of the college addresses the issues and grievances of the girl students, in order to arrange various activities like women empowerment programs, training programs, conducted workshops and seminars, celebrated International Women’s Day etc., to enhance and bring out their skills.
- The women development cell, YRC, NSS and placement and career-guidance cell organized seminars and workshops on gender issues. Besides, our college organized rally, public awareness camps through NSS, NCC and YRC units.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1) Students are encouraged to use waste paper, newspaper and any solid waste materials for making different creative useful things.

2) Interestingly, various ancient and traditional musical instruments prepared by the students from waste materials like

paper, cardboard, bamboo stick bowl are appreciated by the Principal and other faculty members of this institutions.

3) Students are interested in collecting and segregating the waste materials like plastic, glass bulb, newspaper, cardboard and stationery for various recycling process.

4)To create Bird's Sanctuary atmosphere within the campus, students are involved in making Birds Feeder setup using waste plastic bottle together with plastic tray. In addition, clay pot nests are also introduced in various places.

5)Vermiculture means artificial rearing or cultivation of earthworms and the vermiculture technology is the scientific process of bio-fertiliser preparation for betterment of human being. Earthworm can be reared scientifically for composting organic waste into valuable nutrient fertilizer- vermicomposting and the technology is vermi technology.

6) Microbial contaminated waste is autoclaved. Infectious waste is adequately covered and kept in accordance with industry standards. Within 24 hours of its creation, bio-waste is deactivated. The course curriculum also includes biosafety and biowaste management topics.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction
of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution
system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College always motivates the students to participate in different programmes organised by various committees in the college. Also, College encourages the students to actively participate in the inter-college, universities, states and National level to make them sensitized towards cultural, regional, linguistic, communal and socio-economic diversities.

The major programmes organised by the college are listed below,

Generally, NSS, NCC and YRC students (both boys and girls) are actively participated in various activities inside and outside the campus. These NCC and NSS unit play an energetic role in promoting comprehensive environment towards cultural, regional and socioeconomic diversities among students. These students have acquired huge opportunity to expresses their knowledge, ideas, talents and skills through these organizations. In both NSS and NCC provide various local, state and national camps for their cadets to explore these diversities. In every year, NSS, NCC, YRC are actively participated in blood donation camps and they are also arranged for various medical check-up camps.

The College organises various cultural programmes like Pongal celebration, International Women's Day celebration, NSS and NCC day celebration, World Yoga day, voters day awareness rally, oath taking, plantation, campus cleaning, College day, Sports day, convocation day and other many activities were carried out.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Human chain Rally was organized by NCC and initiated by Dr. A. Malar, Principal on 22nd December 2021 and Thousand (1000) palm tree were planted around Otteri lake on 28th December 2021 in the commemoration of 75th Independence Day-diamond Jubilee celebration.

An awareness rally on prohibition of Alcohol and Drugs Usage was conducted on 26th February-2022. The rally started from Gandhi Statue, Vellore and ended at Nehru Stadium, Vellore. 102 NSS students participated actively in the Rally.

His Excellency TN Governor. Mr. R. N. Ravi participated and had a discussion on the occasion of Vellore Sepoy Mutiny on 10th July 2022 at the Vellore Fort Ground. 106 NSS students of MGAC, Vellore participated in the discussion.

Independence Day Rally took place from Anna Kalai Arangam, Vellore to Vellore Fort on 14th August 2021. The Vellore district Collector, MLA, NSS co-ordinator of MGAC participated in this rally. 150 students took the rally.

"Sexual Atrocities Awareness" Seminar Program Schedule held on 27th May 2022 at 3.00 pm in College Auditorium organized by YRC.

Social Justice Forum wereorganized an online Seminar entitled on "Social justice: principles and practices", "Thanthai Periyar: present need" and offline seminar on "Road Safety" in the college auditorium.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- National festivals like Independence Day on 15th August 2021 and Republic Day on 26th January 2022 were celebrated in the college premises.
- 21st International Women's Day was celebrated on 8th March-2022.
- The World Environment Day was celebrated on 5th June 2021.
- The International yoga day falls every year on "21st June", this year 2021, the theme is "Yoga for Wellness" was observed. This year, 7th International Day of Yoga is celebrated in our country.
- National pollution day was celebrated on 2nd December 2021. The theme of the day is, raising awareness around pollution joining hands with government to obey the policies launched regarding pollution control.
- We celebrated the National Youth Day on 12th January 2022
- National Immunization Day on 16th January 2022.
- The "National Science Day" was celebrated on 28th Feb 2022" in Periyar Smart Modern Conference Hall.
- In 75th Independence Day - diamond Jubilee commemoration, flex board has been kept in front of college main building.
- Human chain Rally was organized by NCC and initiated by Dr. A. Malar, Principal on 22nd December 2021.
- 1000-palm tree were planted around Otteri lake on 28th December 2021 in the commemoration of 75th Independence Day - diamond Jubilee celebration.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the practice Extension Activities for students 2. Objective of the practice: Extension activities are made mandatory for the students to promote Community linkage, Social Responsibility, Interaction and Problem Analyzing/Solving Skills. 3. The Context The students are highly ignorant about the problems of the society where they live. The students must be sensitized about the society and extension activities are made mandatory for them. 4. The Practice Various extension activities programmes are conducted through NSS, NCC, Red Ribbon Club, Consumer Club, Youth Red Cross Club, Career Guidance Cell, etc. The activities like Vermicomposting unit and seed ball making are introduced for the first time. Introduced different solid and e-waste management. In order to create Bird's Sanctuary atmosphere within the campus, students are involved in making Birds Feeder setup using waste plastic bottle together with plastic try. Clay pot nest are also introduced in various places, etc. 5. Evidence of success: The students develop the quality of integrity through the extension activity. Student participation in various socio-cultural activities has greatly increased. 6. Problems Encountered and Resources Required Fund mobilization to organize events of the clubs is the major

File Description	Documents
Best practices in the Institutional website	http://www.mgacvlr.edu.in/NAAC/202122/7.2.1_202122.pdf
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our college has a mission to create most challenging academic men and women leaders who are resourceful, service oriented, enthusiastic in their preferred carriers and fields through Quality Education Practices thereby becoming resources to the society and the nation. The most distinctive feature of our college is "Socio economic development and capacity building of rural youth through quality education". Around 75% students enrolled in our college belong to economically and socially backward section of the society and come from nearby villages. Many of them are first generation learners. ICT facilities like LCD projectors, Computers, Smart boards, Laptops, Internet are used in teaching learning processes. Societal needs are addressed by the involvement of students in the community development programs such as NCC, NSS, Womens' Association, YRC, Cleanliness Awareness Programs etc.

Campus is "no smoking and Tobacco free", 'liter free', 'eco important zone' etc, IPC law code of conduct board has been displayed in the college. Anti-Raging committee is to protect the students from raging. Women Grievance cell is ensured for women safety and suggestion box is available. For maintaining discipline CCTV cameras are installed at prominent places at every floor, office, Library etc.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curriculum Design and Development undergoes a process that is two tier in nature. Initially the Curriculum is designed by the Board of studies of concerned departments, after thorough discussions with the Faculty Members, Subject Experts from other Colleges, a member nominated by the University and Alumni of the college. Thereafter, the curriculum suggested by the Board of studies would be submitted to the Academic council for approval, which is headed by the Principal and Controller of Examination. The Heads and teacher representatives of various departments would be its members. The curriculum is relevant to the local, national and global needs as it focuses on employability, higher studies, entrepreneurship and skill development of the students. The syllabus is revised from time to time based on the national and global scenario. Students are facilitated to pursue Higher Studies/Professional courses and appear in competitive examinations. They are enabled to apply the subject knowledge acquired through the updated syllabus followed by the institution to cater to the needs of the Society/Employer/Institution/Own Business/Enterprise. Thereby the students contribute to the Public, Government, Commerce and Industrial sectors positively.

Curriculum design, convening Board of studies wasn't undertaken during 2020-2021 due to the outbreak of COVID pandemic.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

10

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

210

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

23

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

42

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

We offer Environment Studies in the 1st semester at the UG level to create awareness among the students on the natural resources and how to protect the environment. This paper focuses on the eco-system, eco-dependence, environmental pollution and the ways in which it can be prevented.

Value Education is offered at the UG level to impact salient values for life. It teaches the students to be responsible, ethical, empathetic, courteous, compassionate, disciplined and confident. It helps the students realize their personal values, family value, ethical values and social values.

Business organization in the 1st semester of B.Com and Business Environment in the 1st semester of M.Com, explains the concept of business ethics. It helps them to identify and recognize ethical issues and learn the approaches

available for resolving them. It encourages ethical decisions in organization.

Human rights are offered at the PG level. This paper covers international human rights, U.N. Human rights declaration and fundamental rights in the Indian Constitution. This subject enables the students to stand up for those rights that are denied to them.

Research and Publication Ethics Course is offered to Doctoral Research Scholars of all disciplines. It focuses on Intellectual honesty and Research Integrity, Violation of publication Ethics, Publication Misconduct, Conflict of interest, Open access publication and initiatives, Subject specific ethics issue and related areas which are of great significance to the researchers in their early stages of

research.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year**1**

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above**1038**

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects**140**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	B. Any 3 of the above
File Description	Documents
Provide the URL for stakeholders' feedback report	https://mgacvlr.edu.in/NAAC/202122/Feedreport.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File
1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
File Description	Documents
Provide URL for stakeholders' feedback report	https://mgacvlr.edu.in/NAAC/202122/Feedreport.pdf
Any additional information	View File
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment of Students	
2.1.1.1 - Number of students admitted (year-wise) during the year	
1388	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)	

1180	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.	
<p>The College gives emphasis on improving the performance of slow learners by providing remedial programmes, conducted outside regular classes. The slow learners are identified on the basis of their performance during continuous internal evaluation, assignments/tutorials and performance in the End Semester Examinations. Special program in the form of remedial classes is arranged to improve the performance in the courses.</p> <p>Along with teachers are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counseling sessions are held and additional teaching is taken up if required. Majority of our College Students hail from the remote villages in and around our college, though not technically slow learners usually have confidence issues to deal with. Bilingual explanation and discussions are imparted to the slow learners for better understanding. Remedial Classes are conducted with an aim to improve the academic performance of the slow learners, absentees and students who participate in sports and other activities.</p> <p>Advanced learners are given opportunities to be part of innovative projects and other technical initiatives of the institute. They are given the opportunity to participate in Paper Presentations, Project Competitions and participate in Summer Projects and Internships. They also help slow learners through peer learning.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2022	3767	142

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Student centric methods, like experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences. The faculty members adopt many ways, like lecture method, interactive method, project and field work method, computer assisted method, experiment method etc.

Google Classroom and Projects are some of the means utilized by the Institution to provide experiential and participative learning.

The institution adopts modern pedagogy using ICT equipments; support the faculty members and students to enhance teaching-learning process. The institution has Wi-Fi (partially), LCDs, Language Lab, Smart Class rooms, Computer Literacy Lab etc. Research activities are conducted where the students get knowledge in their respective emerging area.

The college has a well equipped library with internet facility. It has periodicals, journals and a digital library where the students can access enlisted journals, that promotes the habit of self learning and research activities among the students.

NSS and NCC has been set-up for the students to participate, integrate and learn. Swatchh Bharat and Health awareness camps, Blood donation camps and Covid vaccination camps held in the college campus help the students to learn Art of living in a team for Social and community welfare.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT is now broadly used in educational world. Teacher use ICT for making teaching learning process easy and interesting. It enables faculty members and students to become better informed in their fields of specialization.

In addition to chalk and talk method of teaching, the faculty members are encouraged to use power-point presentations in their teaching by using LCD's and projectors. Moreover, the e-resources made available by the college library through use of INFLIBNET is intended to benefit the students as well as teachers.

Also, the college uses its own website and college application. During the covid pandemic, the college has kept close eyes that online classes be held regularly. The faculty members have utilized online platforms such as Google Meet and Zoom to hold the classes and lectures. Assignments, quizzes, and materials were communicated to the students . During pandemic, the end semester examinations were conducted through online mode.

The library has subject specific databases, interactive learning software and e-learning resources for the benefit of the students and the faculty. The e-books and e - journals are made available to the students and faculty members through IP determined access. The library has e- books, and e- journals.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://mgacvlr.edu.in/NAAC/202122/ICTWifi.pdf
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues**2.3.3.1 - Number of mentors**

96

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, faculty particulars guest lectures, and holidays, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the Principal, Committee members and senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic inputs.

The concern faculties prepare teaching plan for their respective subjects of 30 hours. These 30 hours are distributed among class room teaching, case studies, role play, workshops and lab session as per the subject requirements. These plans are made in advance and serves as guide for conducting sessions. The Principal and HODs check the progress of each course and ensures timely and effective completion of course in the specified time frame with perfect blend of practical and theoretical inputs.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full-time teachers against sanctioned posts during the year**

128

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

86

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

143

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

9

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

34

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The college follows Choice Based Credit System and keeps its examination system open for modifications and thus strengthens it from time to time, ensuring the system fool proof.

Continuous Internal Assessment is done by conducting the tests prescribed in the curriculum.

For each course, a panel of paper setters is identified from the colleges of different universities by the COE in consultation with the HOD of respective departments, finalized by the Principal. The faculties are instructed to send two sets of question papers.

The received question papers are scrutinized by the senior faculty of the college in each department. Out of 2 sets, one is selected on the day of examination as per the instructions of Chief COE.

An EMS software tool is used. The software can generate semester and consolidated marks sheets and all other allied works like time table, invigilation schedule etc.

The scheme of the examinations is informed to the students through proper channel and all exam related activities are also published in the college website. The payment of exam fee is done through SBI Collect payment gateway. After completion of all the exam related activities, provisional certificate are issued to the students obtained from the parent university. The degree certificates are distributed on graduation day.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes (PO) were formulated reflecting the Vision, Mission and Strategies of the College and the UGC guidelines on Graduate Attributes. While formulating POs, the College considered academic excellence, research potency, scope of extension activities, human values, livelihood generation, and recent trends in the job markets. The Programme Specific Outcomes (PSO) is designed by the concerned Departments with their respective vision, mission and scope of the program. The Course Outcomes (CO) is formulated by the Department in consideration with the course teachers and with expected cognitive, affective and psychomotor learning levels.

Program Outcomes (POs) are broad statements that describe the professional accomplishments which the program aims at, and these are to be attained by the students by the time they complete the program. Pos incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation.

Course outcomes (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members teaching the same course. The Module coordinator will verify it. Finally, they are discussed in the concerned

department's BOS meeting course-wise and approved.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

Each course has a defined set of course outcomes and corresponding evaluation criteria. The course outcomes are mapped to the program outcomes which are used to provide the quantitative measurement of how well the program outcomes are achieved. The performance of the students in the examinations during the semester in each course is used to compute the level of attainment of the POs and PSOs through the mapping of questions to COs and COs to POs and PSOs. CO-PO & PSO mapping for all the courses in the program is prepared by the program coordinator in consultation with other faculty members. Due care is taken to ensure that the curricula are aligned with the Vision-Mission of the College and Programme and Programme Specific Outcomes. Each course outcome is mapped to one or multiple Programme Specific Outcomes. We have three internal assessments (CIA I, II & III) and a summative End Semester Assessment. The staff of the college uses various methodologies for the Continuous Internal Assessments like written tests, Presentations, Assignments, etc. There is a healthy mix of various assessment tools thus ensuring that a student has the opportunity to a fair and just evaluative system.

For each course, the level of attainment of each CO is compared with the predefined targets, and if not attained, the course coordinator takes necessary steps for improvement. If the target criterion level is not reached, then faculty suggest for improvement to attain the same.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://mgacvlr.edu.in/NAAC/202122/Proout.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

914

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	http://mgacvlr.edu.in/NAAC/202122/Annualreport.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://mgacvlr.edu.in/NAAC/202122/SSSA_202122.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research Policy

MGAC has derived the Research Policy, approved by the research committee, and the same is uploaded in the website. Rules and regulations framed for research programmes are strictly followed by the research scholars and research supervisors. The

policy encourages faculty members' involvement in the progress of research. The research policy of the college acts as guide line to create the excellence in the frontier area of research to harvest funds and monitory assistants from the various funds agencies like UGC, DSTSERB, TANSCHHE and ICSSR. The college insists the research scholars to maintain integrity, confidentiality, honesty and originality in research and all other publications

Research Advisory Committee (RAC)

RAC including Principal, Research Coordinator and few other senior faculty members has been constituted to promote innovative and industrial relevant research. Every year, the committee in consultation with IQAC prepares a strategic plan to enhance the quality of the research. However, the aim is to inspire, guide and coordinate the initiatives of the staff and students towards doctoral research in the sciences and the humanities, towards major and minor research projects. The different departments in our college organized National & International seminars, workshops and webinars.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

22

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Intellectual Property Right Cell (IPR) Cell

To create awareness about IPR for faculty and students to

conduct the workshops, seminar and training course on IPR.

To disseminate knowledge on preparation of research article work to be published in National and International Journals.

To encourage the faculty and students work towards patent.

Dr. K. Geetha, Associate Professor and Head, Department of Chemistry is coordinator for IPR cell. Creation and transfer of knowledge include support and motivation for doing Research by students. Research Incubation Centers have been set up by students from various departments for undertaking theoretical and applied research activities under the supervision of faculty from their own and other departments. Some of them have written papers and presented them at National and International Conferences and also published in reputed journals. The college organizes many more National and International Conferences which provide opportunities for students.

The exposing the novel ideas among the students of area people and rural population, because all the parents of the students and research students are willing to make their children to come up in the life by having appointed in ISRO, Atomic Power Plant and Government related scientific organization etc as a scientist or scientific officer.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

05

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

<p>3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

04

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

49

--

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

53

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

01

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Muthurangam Government Arts College with its vision and mission emphasizes social values to groom the students as socially responsible members of the society. The College mandates the students to enroll in extension programmes of the curriculum like NCC, NSS, and YRC with their disposition to any one of these service units.

To create awareness on the social issues and to empower the personality of the student community, the Institution has made it mandatory to all the undergraduate students to enroll in any one of the clubs/committees.

The NSS three units of our Institution have adopted villages in the neighbourhood community. There are three NSS units led by enthusiastic and energetic programme officers. They are instrumental in organizing extension activities in the adopted villages; thus, providing an opportunity for the NSS student volunteers to accomplish the motto: NOT ME BUT YOU.

Our college NCC cadets better in suitable environment to motivate the youth to take up a career in the Armed Forces and to the cadets with a wide range of activities, with a distinct emphasis on Social services, Discipline, and adventure training. The NCC cadets participate in Swachh Bharat campaign initiated by the Government of India.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

03

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

09

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

943

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

00

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

05

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Classrooms - There are about 77 classrooms in the college campus. The classrooms has got black/green color board with sufficient dimensions (lengthxbreadth) to handle classes with chalk and talk. Dustless chalk (white and Coloured) is used for effective teaching. The classrooms are properly ventilated, provided lights and also with sufficient number of Fans. There are adequate facility in the form sitting benches and desks for the students to sit in the classrooms and listen the lecture.

Laboratories - The Laboratories in the science departments is well equipped with the necessary equipments, instruments as per the syllabus required in each course and streams of subject. The Laboratories has the necessary lighting, ventilation, corridors, space for arranging the experiments, specimens, and so on. Exhaust Fans are placed at the right places for proper exhaust. Laboratories has black and green boards which are used at times for explaining the theoretical aspects of the experiments. It also has adequate electrical and gas connections necessary for the particular streams of subject.

Computing Equipment - Each department has computer, printers/copiers used for department works and other student-staff related activities. Computer Labs in the Computer Science department provide access to all UG students in the second year through CLP Lab hours. These computers are maintained with power backups and maintained through out the academic years.

To summarise the Institution has the necessary and adequate infrastructure teaching-learning imparted to the student fraternity. The classrooms, departments are well located in different blocks in the College Campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution provides platform for the students to exhibit their talents related to cultural activities. Yearly, cultural programs are conducted like singing, dancing, festival celebrations, and skit, mono-acting and so on. These exhibits take place at the College Auditorium, which has good provision of stage accompanied by Audio & Visual Aids. Also Inter-Collegiate, district-level competitions are conducted in the campus.

On the International day of Yoga, an awareness program is conducted in the college campus for students at the college ground.

The institution has facilities for the indoor games. Rooms are available for the Carom-Board indoor games, where students enthusiastically participate. Intra Collegiate Competitions are conducted once in a year and championship award is given to the winner. Sufficient number of Table Tennis boards, chess boards are available to practice indoor games.

The college has a Gymnasium equipped with required work out equipments. During the year 2021, the Gym has been upgraded with extra equipment, and necessary add-ons and other accessories. It houses treadmill, bicycle, ergometer, three multi-stations, weights and dumbshells. The institution has different fields and courts, like Badminton court, cricket - football field. The college has kabaddi, khokho and volleyball court. It also has space for track and field events.

The institution has an Auditorium with stage and necessary Audio-Visual Aids. This Auditorium has a 250 seating capacity. It has proper ventilation, aeration, sufficient fans and lighting arrangement. The auditorium has required facilities for LCD projection.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	NIL

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

10

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

7

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The name of the software: Autolib

Nature of automation: fully automated

Version: latest version

Year of automation:2021

About the library automation software,

It is called "AutoLib" library management software. It is provided by the Directorate of Collegiate Education, Tamil Nadu. The software has been widely used in colleges in Tamil Nadu. The software supports the activities that are carried out in the various sections, such as acquisition, cataloguing, circulation, and serials. Apart, the software is accessible through a LAN/web browser.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.59

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has provisions for Wi-Fi internet access at computer science labs, CLP labs, administrative office, principal office, central library and controller of examinations. Wi-Fi Routers with a speed of 50 MBPS are installed in the above mentioned places of the College. The Department of Computer science is upgraded with 50 Pentium i5 processor, 4 GB RAM with 1TB hard disk for better performance.

The IT policy ensures proper access and usage of IT resources available in the institution. A periodic upgradation of the computers at various nodes of the college with a criteria of computer RAM capacity, storage capacity, network support, software compatibility and so on is made from time to time. The policy also covers on increasing the Wi-Fi speed available at various places in the college campus. The programmers and admins take care of strong password protection of Wi-Fi connectivity. Atmost care is taken to back up the data available in all the computers available in the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
255	110

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

13.49

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and utilizing the grants. Annual Quality Assurance Report of MUTHURANGAM GOVERNMENT ARTS COLLEGE(AUTONOMOUS) received by the college in the best interest of students. Laboratory: Record for

maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments.

Library: - Our College is equipped with a Library, well-stocked with titles covering all domains of knowledge. The Library subscribes National and International Journals and magazines in print version, apart from literary and general ones. **Sports:** - Dr. N. Akilan, M.PES., M.Phil., Ph.D is deputed for maintenance of sports equipments.

Computers: - A Computer lab is established and required Software is used for maintaining faculty and students details. Each Department has their own computer for their administrative needs. **Classrooms:** - The College has various committees for maintenance and the upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classrooms, furniture and other electrical appliances. Annual stock verification is undertaken by the concerned Heads of the Departments with regard to Office, Department Library and General Library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

3252

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

4

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	http://mgacvlr.edu.in/NAAC/ssr/Criteria5/SSR%205.1.3%20FINAL.pdf
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

502

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies

B. Any 3 of the above

with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

19

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

21

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations

(e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

000

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

57

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

5.3.2 Student Council activity and students role in academic & administrative bodies of the institution

1. The institution has an active student Representatives.
2. General information is sent out to all students of the department informing them of the services extended by the various cells and inviting them to meet the faculty coordinator of the Department.
3. Department Associations in Valedictory functions are held every year. Competitions at various levels are held and Prizes distributed during the Annual day function.
4. Every year report of the activities of the department is recorded and consolidated and the annual report is read during the College Day Function.
5. Students involve in NSS, NCC, and Youth Red Cross and participate actively in many activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

34

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of Muthurangam Government Arts College(Autonomous), Vellore was registered under the name "Munnal Manavargal Sangam (Old Students Association, Shortly OSA) on 03.01.2018 with the registered number 6/2018. ? The main of objectives of the Alumni Association are ? To keep a lifelong relationship with the Alumni. ? Maintaining the current information of the Alumni. ? To encourage, foster and promote close relations among the alumni of this century crossed prestigious Institution. ? To motivate the Alumni to keep themselves engaged in productive pursuits useful to the society. ? To provide a forum for the Alumni for exchange of ideas on academic, cultural and social issues by organizing and coordinating reunion activities of the Alumni. ? The old students have contributed to the growth and development of the college by supporting their departments and the institution

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	D. 2 Lakhs - 5 Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	
<p>6.1.1</p> <p>Muthurangam Arts College, offers higher education to the students from rural areas. Most of the students are from the nearby villages. The institution seeks to accomplish excellence in higher education and research on par with regional and national levels and to provide this in a social, cultural and humanistic environment. Academic excellence, creativity, competitive skills, entrepreneurial and leadership qualities have remained the goals and guiding principles of the institution since its inception. It's mission also focuses on imparting updated knowledge to the students.</p> <p>The college administration is headed by the Principal and the HODs constitute the council and decide the perspective plans for the growth and prosperity of the institution. Women's cell, Students' Grievance cell & Career Guidance cell, Red Ribbon Club, Environment Club, Sports Club; NSS and NCC units (Boys and Girls), all these cater to the overall development of students .The council decides the conduct of various Co-curricular events in the College. Semester Examinations, CIA tests, semester holidays etc are decided in consultation with the concerned members of the committees.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
6.1.2 - Effective leadership is reflected in various institutional practices such as	

decentralization and participative management

6.1.2 Decentralisation and Participative management

The Institution has adopted decentralisation and participative management in the process of academics and administration. The Government provides freedom and flexibility to the Principal who in turn hands it over to the academic council to lead all the academic activities of the college. Various committees are constituted and responsibilities are assigned to them. The Administrative and academic duties are controlled by the Principal of the Institution. Heads of the departments work under the guidance of the Principal and Internal Quality Assurance Cell. Internal Quality Assurance Cell monitors the academic and administrative activities. Mentorship is introduced in all the departments and it is effectively monitored by the Principal.

Hierarchy of the Committee:

1. Principal
2. College Council Committee
3. Internal Quality Assurance Cell
4. Departments and Heads of the Departments
5. Examination
6. Research Committee
7. N.C.C/ N.S.S and Sport
8. Discipline Committee
10. Anti- Ragging Committee

All Committees are headed by the Chairperson of the committee, nominated by its members. All activities are monitored by the Internal Quality Assurance Cell. Academic co-ordinator is responsible for confirmation and observation of academic activities. Heads of the departments ensure the functioning of the departmental activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

6.2.1. Perspective/Strategic plan and Development activities of the institution

The institutional perspective plan aligns with the vision and mission of the institution which are the constant driving factors for improving academic quality, policies and strategies. The focus is on the overall institutional development with enhancement of various facilities and infrastructure, articulated into various proposals and actions.

1. Curriculum planning and implementation
2. Research, collaboration and extension activities.
3. Academic infrastructural facilities
4. Student support activities
5. Sports infrastructure and related activities
6. Rainwater harvesting, Solar panels, Natural site maintenance and plantings
7. College Auditorium

Plans that have been accomplished in the last 5 years and in progress

1. Construction of additional blocks/class rooms
2. Gym training centre in the campus
3. Enhanced Staff and Students vehicle parking area
4. Renovation and exclusive common facility for women

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The organizational structure of the college consists of the principal, teaching staff and non-teaching staff. The management of the college constitutes the principal and the staff council consisting of Heads of the departments and it is the highest decision-making body on all matters pertaining to the smooth functioning of the institution.

The principal is assisted by the Heads of the Departments, the teaching and the non-teaching staff which comprises of the Bursar, the superintendent, senior and junior office assistants and Menial staff. The council meeting, comprising of principal & HODs meetings are convened at least once in a month for the effective planning and implementation of the academic and non-academic activities of the college. The student's council comprising of the class representatives of all the classes regularly meet the principal to discuss the students' related issues and organize extra-curricular activities.

College committees: Various committees are constituted for the planning, preparation and execution of the administrative, academic and extra-curricular purposes; Each committee consists of a team of teachers who are responsible for its activities.

File Description	Documents
Paste link to Organogram on the institution webpage	https://mgacv1r.edu.in/NAAC/ssr/Criteria6/6.2.2Organogram.jpg
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

B. Any three of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

6.3.1 Welfare Measures for teaching and non-teaching staff

Leave benefits:

Casual leave & RH:12 days casual leave plus 3 restricted holidays (RH) are provided to both teaching and non-teaching staff(permanent). The guest lecturers are provided with one day casual leave per month.

Medical leave:On completing the probationary period of two years, the permanent staffcan avail medical leave.

Dates leave/On duty:Permanent teaching staffare provided with on-duty to attend various programmes like orientation course / refresher course / seminar / workshops / FDP / training

programmes, as per the Government guidelines.

Maternity leave:Female teaching and non-teaching staff can avail maternity leave of 270 days as per the state Government rules, while the male can avail paternity leave of 15 days.

Retirement benefits:GPF, CPS, Gratuity and encashment of earned leave are available to the permanent staff of both teaching and non-teaching.

Loan benefits:Permanent teaching and non-teaching staff can avail loan facilities permissible as per the government norms.

Others:General library with computer network, vehicle parking area, basic amenities. Each department is provided with computers;staff rooms for teaching faculties. Full-fledged labs for degree courses are available for teaching and non-teaching faculty. Each department owns a department library.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

24

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The Institution conducts Internal Audit and External Audit on a regular basis. Internal Audit is a recurring process, done after each and every financial transaction, where the Bursar and his team scrutinises and verifies the financial data. This is again scrutinized by the principal for clarity and accuracy. Proper procedure for purchases is adopted. Corrections are carried over after the submission of the audit report. The Internal Audit is done by the committee which consists of senior professors and Heads of the departments at the end of every academic year. The faculty members of all the departments are allotted audit work wherein stock verification is carried over in all the departments, library and labs. After thorough verification, reports are submitted to the principal. Every year external audit is also conducted. The Regional Joint Director's auditors visit our Institution and also from AG office for conducting audit. Accession Register, Stock Register, Bills and Vouchers of Revenue Expenditure are physically checked. Utilisation Grant Certificates are also audited by the external auditor. On

completion of the audit, the detected compliance, if any, is rectified by the concerned departments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution mobilizes funds Funds from UGC & RUSA for its regular activities and progress from different agencies and individuals, the mobilized fund is fairly used by the college.

Our College has committees that specifically look into the activities regarding Autonomous and UGC Plan, that takes care of activities placed under the UGC; For RUSA there is a committee comprising of senior faculty members. This project aims at providing strategic funding to higher educational institutions throughout the country and this committee takes up the documentation, Submission of Proposed Projects to the Government, allocating Funds for different Projects, approved under RUSA, Maintaining Accounts, Submission of accounts on amount spent etc. UGC is the major provider of Financial assistance for research. As part of the Silver Jubilee celebrations(1990-1991) an Educational Trust, 'Muthurangam Government Arts College Educational Trust' has been established. The principal is the managing Trustee and HODs are its members. The Trust has collected a total sum of Rs.92,000/- from donors and the interest accrued from the main

corpus fund is used to award prizes to students whose cure I rank invarious subjects is the Semester Examinations and the Prizes distributed at the Annual Convocation.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

6.5.1

1. Documentation of various programs and activities
2. Administering the feedback mechanisms to obtain feedback from all stakeholders
3. Organizing inter and intra institutional workshops, FDPs, seminars and conferences
4. Creation of Student quality circle.
5. Playing an active role in curriculum restructuring committee

Institutionalized initiatives of IQAC

1. Academic Audit

Academic Audit is a faculty driven model of self- reflection, peer feedback, collaboration and teamwork based on a structured conversation to improve educational quality processes in teaching, learning and evaluation. The Academic audit team identifies the names of a convenor and two members from the panel or from outside the panel submitted by the department who are not members of the Board of Studies. The assessment is shared with the experts and recommendations are incorporated while revamping the curriculum.

2. Feedback Mechanism

The feedback process in the Institution encompasses of students, Faculty Members, Parents and all other stake holders. The feedback forms for the students have anonymity as an inherent part of it. An action plan is chalked out by the IQAC, presented to the HODs who take it up further. The feedback process is taken earnestly by all concerned as the Institution thrives for excellence.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

6.5.2

The institution reviews its teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms. IQAC of the college monitors the teaching learning process with an objective to assure quality and excellence in order to contribute to the improvement, enhancement and further development of the teaching-learning outcomes through periodical assessments and reviews.

Feedback forms are collected from both the students and faculty, to ensure better proactive role and facilitate smooth flow of teaching-learning process. Each academic year begins with an orientation for the students organized by the IQAC, which focusses on teaching-learning pedagogies and evaluation strategies. All the departments are asked to plan for the academic calendar/programmes at the beginning of each academic year and the planner is continuously followed by the IQAC. It also sets norms for academic programmes like seminar, workshops, conferences, research paper publications and the use of new methodologies. The staff assessment report is collated and given to the principal in turn, the principal distributes the report to the staff with his observation and feedback that

serves a quality assurance on teaching.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://mgacvlr.edu.in/NAAC/202122/Annualreport.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- Our Muthurangam Govt. Arts College(A) has provided the facilities for women in terms of safety, security, counseling, common rooms, women empowerment personality development programs, soft skill programs, self-defense, physical education, observance of women's day, capacity building in higher education and placement.
- Separate NCCunit is started exclusively to encourage the girl students and the unit is successfully conducting

various activities to serve the society.

- There is a separate restroom for female students and ladies' staffs with necessary facilities like personal hygienic items, tissue papers, incinerator, etc.
- For continuous observance of the premises and to enhance security in the campus, CCTV cameras were installed.
- The college mainly focuses on the various activities from anti-ragging committee, discipline-committee, student grievances&redressal cell in order to protect female students.
- Furthermore, the women-development cell of the college addresses the issues and grievances of the girl students, in order to arrange various activities like women empowerment programs, training programs, conducted workshops and seminars, celebrated International Women's Day etc., to enhance and bring out their skills.
- The women development cell, YRC, NSS and placement and career-guidance cell organized seminars and workshops on gender issues. Besides, our college organized rally, public awareness camps through NSS, NCC and YRC units.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1) Students are encouraged to use waste paper, newspaper and any solid waste materials for making different creative useful things.

2) Interestingly, various ancient and traditional musical instruments prepared by the students from waste materials like paper, cardboard, bamboo stick bowl are appreciated by the Principal and other faculty members of this institutions.

3) Students are interested in collecting and segregating the waste materials like plastic, glass bulb, newspaper, cardboard and stationery for various recycling process.

4)To create Bird's Sanctuary atmosphere within the campus, students are involved in making Birds Feeder setup using waste plastic bottle together with plastic tray. In addition, clay pot nests are also introduced in various places.

5)Vermiculture means artificial rearing or cultivation of earthworms and the vermiculture technology is the scientific process of bio-fertiliser preparation for betterment of human being. Earthworm can be reared scientifically for composting organic waste into valuable nutrient fertilizer- vermicomposting and the technology is vermi technology.

6) Microbial contaminated waste is autoclaved. Infectious waste is adequately covered and kept in accordance with industry standards. Within 24 hours of its creation, bio-waste is deactivated. The course curriculum also includes biosafety and biowaste management topics.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
--	-------------------------------------

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The College always motivates the students to participate in different programmes organised by various committees in the college. Also, College encourages the students to actively participate in the inter-college, universities, states and

National level to make them sensitize towards cultural, regional, linguistic, communal and socio-economic diversities.

The major programmes organised by the college are listed below,

Generally, NSS, NCC and YRC students (both boys and girls) are actively participated in various activities inside and outside the campus. These NCC and NSS unit play an energetic role in promoting comprehensive environment towards cultural, regional and socioeconomic diversities among students. These students have acquired huge opportunity to expresses their knowledge, ideas, talents and skills through these organizations. In both NSS and NCC provide various local, state and national camps for their cadets to explore these diversities. In every year, NSS, NCC, YRC are actively participated in blood donation camps and they are also arranged for various medical check-up camps.

The College organises various cultural programmes like Pongal celebration, International Women’s Day celebration, NSS and NCC day celebration, World Yoga day, voters day awareness rally, oath taking, plantation, campus cleaning, College day, Sports day, convocation day and other many activities were carried out.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Human chain Rally was organized by NCC and initiated by Dr. A. Malar, Principal on 22nd December 2021 and Thousand (1000) palm tree were planted around Otteri lake on 28th December 2021 in the commemoration of 75th Independence Day-diamond Jubilee celebration.

An awareness rally on prohibition of Alcohol and Drugs Usage was conducted on 26th February-2022. The rally started from Gandhi Statue, Vellore and ended at Nehru Stadium, Vellore. 102 NSS students participated actively in the Rally.

His Excellency TN Governor. Mr. R. N. Ravi participated and had

a discussion on the occasion of Vellore Sepoy Mutiny on 10th July 2022 at the Vellore Fort Ground. 106 NSS students of MGAC, Vellore participated in the discussion.

Independence Day Rally took place from Anna Kalai Arangam, Vellore to Vellore Fort on 14th August 2021. The Vellore district Collector, MLA, NSS co-ordinator of MGAC participated in this rally. 150 students took the rally.

"Sexual Atrocities Awareness" Seminar Program Schedule held on 27th May 2022 at 3.00 pm in College Auditorium organized by YRC.

Social Justice Forum wereorganized an online Seminar entitled on "Social justice: principles and practices", "Thanthai Periyar: present need" and offline seminar on "Road Safety" in the college auditorium.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- National festivals like Independence Day on 15th August 2021 and Republic Day on 26th January 2022 were celebrated in the college premises.
- 21st International Women's Day was celebrated on 8th March-2022.
- The World Environment Day was celebrated on 5th June 2021.
- The International yoga day falls every year on "21st June", this year 2021, the theme is "Yoga for Wellness" was observed. This year, 7th International Day of Yoga is celebrated in our country.
- National pollution day was celebrated on 2nd December 2021. The theme of the day is, raising awareness around pollution joining hands with government to obey the policies launched regarding pollution control.
- We celebrated the National Youth Day on 12th January 2022
- National Immunization Day on 16th January 2022.
- The "National Science Day" was celebrated on 28th Feb 2022" in Periyar Smart Modern Conference Hall.
- In 75th Independence Day - diamond Jubilee commemoration, flex board has been kept in front of college main building.
- Human chain Rally was organized by NCC and initiated by Dr. A. Malar, Principal on 22nd December 2021.
- 1000-palm tree were planted around Otteri lake on 28th December 2021 in the commemoration of 75th Independence Day - diamond Jubilee celebration.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Title of the practice Extension Activities for students 2. Objective of the practice: Extension activities are made mandatory for the students to promote Community linkage, Social Responsibility, Interaction and Problem Analyzing/Solving Skills. 3. The Context The students are highly ignorant about the problems of the society where they live. The students must be sensitized about the society and extension activities are made mandatory for them. 4. The Practice Various extension activities programmes are conducted through NSS, NCC, Red Ribbon Club, Consumer Club, Youth Red Cross Club, Career Guidance Cell, etc. The activities like Vermicomposting unit and seed ball making

are introduced for the first time. Introduced different solid and e-waste management. In order to create Bird's Sanctuary atmosphere within the campus, students are involved in making Birds Feeder setup using waste plastic bottle together with plastic try. Clay pot nest are also introduced in various places, etc.

5. Evidence of success: The students develop the quality of integrity through the extension activity. Student participation in various socio-cultural activities has greatly increased. 6. Problems Encountered and Resources Required Fund mobilization to organize events of the clubs is the major

File Description	Documents
Best practices in the Institutional website	http://www.mgacv1r.edu.in/NAAC/202122/7.2.1_202122.pdf
Any other relevant information	NIL

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our college has a mission to create most challenging academic men and women leaders who are resourceful, service oriented, enthusiastic in their preferred carriers and fields through Quality Education Practices thereby becoming resources to the society and the nation. The most distinctive feature of our college is "Socio economic development and capacity building of rural youth through quality education". Around 75% students enrolled in our college belong to economically and socially backward section of the society and come from nearby villages. Many of them are first generation learners. ICT facilities like LCD projectors, Computers, Smart boards, Laptops, Internet are used in teaching learning processes. Societal needs are addressed by the involvement of students in the community development programs such as NCC, NSS, Womens' Association, YRC, Cleanliness Awareness Programs etc.

Campus is "no smoking and Tobacco free", 'liter free', 'eco important zone' etc, IPC law code of conduct board has been displayed in the college. Anti-Raging committee is to protect the students from raging. Women Grievance cell is ensured for women safety and suggestion box is available. For maintaining discipline CCTV cameras are installed at prominent places at every floor, office, Library etc.

File Description	Documents
Appropriate link in the institutional website	http://www.mgacv1r.edu.in/NAAC/202122/7.3.1_202122.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1) To motivate the faculty members to opt for more MOUs with

various institutions, industries and NGOs.

2) Planning to introduce Biomedical and Hazardous chemicals waste and waste recycling system management system.

3) Planning to continue lecture series for the PG students to opt for higher studies.

4) To introduce alternate energy source and more power saving equipment inside the campus.

5) Planning to introduce Faculty Development Programme.

6) To conduct a special talk to enhance their skills of Office Staffs

7) Planning to conduct job-oriented training programs to the students through placement cell.

8) Planning to conduct awareness cum motivation programme on carrier opportunities after graduation.

9) To conduct "Job Mela" and "Placement Drive" both on-campus and off-campus.

10) Planning to introduce job oriented value added courses.

11) To introduce intenship training programme for I PG students during the summer holidays.

12) Planning to establish one common "Central Instrumentation Facility" for inter & multi-disciplinary research.